

## AppleWorks Educator (1986-1992) - Kula Index

Date	Page	Title	Author
Jun 87		<p>The AppleWorks Educator (formerly known as The WORKS Newsletter)            Key Terms: (U.S. Funds drawn on U.S. bank)            Subject: newsletter            Notes: The AppleWorks Educator is THE newsletter devoted to educational AppleWorks users. Subscriptions are available through:                      The AppleWorks Educator, AACE                      PO Box 2966                      Charlottesville, VA 22902            Price: 1 yr/\$25, 2yr/\$48 (8 iss/yr), Canada add \$3, foreign air \$15 (U.S.)</p>	
Jun 87		<p>Top AppleWorks Tips for Teachers: Volume I of the Works newsletter            Subject: newsletter            Notes: Volume 1 of the AppleWorks Educator has been edited and compiled and is available for \$15 + \$1.50 S&amp;H from:            David Chesebrough, Editor, PO Box 72, Leetsdale, PA 15056            (this file is an index to this publication)</p>	edited by David E. Chesebro
Jun 87	1	<p>Dedication            Subject: dedication            Notes: to all educators using AppleWorks                      also to Holly, Kimberly, and Amber; and, most importantly, Dottie</p>	David E. Chesebrough
Jun 87	1	<p>Top AppleWorks Tips for Teachers: volume 1 of the WORKS Newsletter            Distributor/Column: Introduction            Key Terms: thanks            Subject: book            Notes: an edited and compiled version of volume 1 of the Works Newsletter</p>	edited by David E. Chesebro
Jun 87	1	<p>Getting Started With AppleWorks            Distributor/Column: Beginner's Startup            Key Terms: Beginners            Subject: tutorial            Notes: material which Apple Computer provides: Apple Introduces AppleWorks, Tutorial Manual and accompanying disk                      Compiled from The Works newsletter - Oct 1986</p>	Dave Chesebrough
Jun 87	2	<p>Key Beginning Concepts            Distributor/Column: Beginner's Startup            Key Terms: Menu, File, Desktop, Data Disk            Subject: tutorial            Notes: Startup &amp; Program Disks, formatting a data disk, make backups, quit                      Compiled from The Works newsletter - Dec 1986</p>	Dave Chesebrough
Jun 87	4	<p>Word Processing -- Where to Start            Distributor/Column: Beginner's Startup            Key Terms: ZOOM            Subject: tutorial / word processing            Notes: cursor movement, underlining and bold print                      Compiled from The Works newsletter - Feb 1987            System: WP</p>	Dave Chesebrough
Jun 87	6	<p>Word Processing -- Printing Wonders            Distributor/Column: Beginner's Startup            Key Terms: CN, CI, SS, DS, TS, IN, PE, LM, RM, BM, TM, MacroWorks, AutoWorks            Subject: tutorial / printing            Notes: the Printer Options Menu: centering, characters per inch, line spacing, indenting, using single sheets, margins, overstrike, delete (yank) from cursor &lt;OA&gt;-Y                      Compiled from The Works newsletter - Apr 1987            System: WP</p>	Dave Chesebrough
Jun 87	8	<p>The Power of the Desktop            Distributor/Column: Beginner's Startup            Key Terms: &lt;OA&gt;-Q, clipboard, &lt;OA&gt;-C            Subject: tutorial            Notes: the desktop concept of multiple files                      examples of school and home applications                      Compiled from The Works newsletter - Oct 1986</p>	Dave Chesebrough

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Jun 87	10	Grammar Lessons Teach AppleWorks Distributor/Column: Applications -- Word Processor Key Terms: <DELETE>, block delete, <OA>-D Subject: grammar Notes: teach students not only how to use the word processor functions, but also why to use them to improve the style, accuracy, and readability of their writing Compiled from The Works newsletter - Mar 1987 System: WP	Ronald Mikulak
Jun 87	11	English Teacher Teaches AppleWorks: Lesson Two Distributor/Column: Applications -- Word Processor Subject: grammar Notes: movement of the cursor to find errors, typos, and make corrections correcting fragmented sentence structures Compiled from The Works newsletter - Apr 1987 System: WP	Ronald Mikulak
Jun 87	14	English Teacher Teaches AppleWorks: Lesson Three Distributor/Column: Applications -- Word Processor Key Terms: Sherry Turkle, The Second Self Subject: tutorial Notes: two of the most effective editing functions are FIND and REPLACE Compiled from The Works newsletter - Apr 1987 System: WP	Ronald Mikulak
Jun 87	16	Brainstorming with the Word Processor Distributor/Column: Sewickley Academy Senior School Subject: communications Notes: using the word processor and telecommunications to share pieces of writing with students in other schools Compiled from The Works newsletter - Nov 1986 System: WP	Jeff Schwartz & Dave Cheseb
Jun 87	18	Tackling Forms with the Word Processor Key Terms: EK, PH Subject: technique Notes: tips on getting a computer printout to fit into the appropriate spaces of a form / enter from keyboard and pause here options are helpful here System: WP	
Jun 87	19	Speeding Up AppleWorks MOVE and COPY Distributor/Column: MECC Network Key Terms: SM (set marker) Subject: technique Notes: a quick way to move (or copy) parts of documents Compiled from The Works newsletter - Mar 1987 System: WP	Steve Taffee (MECC) / relay
Jun 87	20	Controlling Page Breaks Subject: tip Notes: use GROUP BEGIN and GROUP END as an alternative to NP System: WP	
Jun 87	20	using the clipboard to copy printing format commands Distributor/Column: Questions And Answers Subject: tip Notes: switch to Zoom first System: WP	Chesebrough, Dave
Jun 87	21	Bridging with a database Distributor/Column: Applications -- Data Base Key Terms: Bridge Stress Factor (BSF) Subject: science / data management Notes: using the AppleWorks database with a bridge building project to allow students to play "what if's" with numbers they have collected in an experiment Compiled from The Works newsletter - Oct 1986 System: DB	Dave Chesebrough

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Jun 87	23	Classroom Corner -- Student Applies Data Base to French Distributor/Column: Applications -- Data Base Subject: foreign language (French) Notes: my task was to somehow organize close to a thousand French vocabulary words from various textbooks so I could study them all together System: DB	Heather Kahr1
Jun 87	24	Library Birthday Books Organized with Data Base Distributor/Column: Applications -- Data Base Subject: application Notes: Each child could choose a book as a donation to the Library The organizing, tabulating, and coordinating is eased with AppleWorks Compiled from The Works newsletter - Dec 1986 System: DB	by Jan Senovich and Dave Ch
Jun 87	27	Return Labels in Mass -- The Easy Way Distributor/Column: Applications -- Data Base Key Terms: HELLO tags, top of page command, special codes, FONTWORKS Subject: Insert New Records Notes: using the data base (instead of word processor) to print labels setting the printer options System: DB	Dave Chesebrough
Jun 87	29	Quick Erasing of file names Distributor/Column: Questions Subject: tip Notes: use OA-Y or Control-Y to erase everything from cursor to end of line	
Jun 87	29	Data Base Printing Problem Solved Distributor/Column: Questions Subject: tip Notes: restarting printing from data base file after a printer jam arrange the file beforehand, then do a RECORD SELECTION System: DB	
Jun 87	30	Spreadsheet Schedules Distributor/Column: Applications -- Spreadsheets Key Terms: Slalom, calendar Subject: scheduling Notes: a spreadsheet template to keep track of signups Compiled from The Works newsletter - Apr 1987 System: SS	Lee Hayward
Jun 87	32	"Spreading Out" Practice Sessions Distributor/Column: Applications -- Spreadsheets Key Terms: sports, lacrosse Subject: record keeping Notes: a spreadsheet form useful in planning practices, making notes, and keeping practice records for future reference Compiled from The Works newsletter - Mar 1987 System: SS	Ridge Diven & Dave Chesebro
Jun 87	33	The Clipboard -- Tapping Its Power and Utility Distributor/Column: Applications -- Integration Key Terms: cut and paste Subject: technique Notes: the key uses of the clipboard: MOVE, COPY, CUT, PASTE Compiled from The Works newsletter - Dec 1986 System: All	Dave Chesebrough
Jun 87	35	Clipboard of Ideas Distributor/Column: Applications -- Integration Key Terms: highlighting Subject: technique Notes: use the clipboard to type words repeatedly using "fast select" mode Compiled from The Works newsletter - Feb 1987	Ronald Mikulak (St. Francis

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Jun 87	36	Saving Time With SuperScripts Distributor/Column: Clipboard Tips Key Terms: math equations, science formulas Subject: tip Notes: use clipboard to save keystrokes when using superscripts for exponents	
Jun 87	36	File Names For Easy Grouping and Finding Distributor/Column: Clipboard Tips Subject: tip Notes: set up file subgroups by using a prefix how to print one page in the middle of a document	
Jun 87	37	Mail Merge: A First Look at AppleWorks Version 2.0 Distributor/Column: Applications -- Integration Key Terms: Megahaus Subject: technique Notes: AppleWorks 2.0 allows you to do mail-merge without leaving AppleWorks	David Chesebrough
Jun 87	39	Telecommunications Tips Distributor/Column: Advanced Techniques Key Terms: TEXT file Subject: telecommunications Notes: what is an ASCII file? Apple Access allows you to send AppleWorks files as well as ASCII files Compiled from The Works newsletter - Oct 1986	David Chesebrough
Jun 87	39	AppleWorks Connections: Creating and Using ASCII Files with AppleWo Distributor/Column: Advanced Techniques Key Terms: pathname, filename, delimiter, Jeff Schwartz, download, CompuServe Subject: telecommunications / technique Notes: you can create ASCII files via the PRINT MENU Compiled from The Works newsletter - May 1987	Dave Chesebrough
Jun 87	42	The Finer Points: Creating a Disk Printer Distributor/Column: Advanced Techniques Key Terms: Silentype Subject: ASCII Formatted files Notes: create a formatted ASCII file by creating a fictitious printer (AppleWorks 2.0 automatically created formatted ASCII files) Compiled from The Works newsletter - May 1987 System: AppleWorks 1.3	Beasley, William
Jun 87	44	AppleWorks Connections: What, I Don't use AppleWorks for Everything Distributor/Column: Advanced Techniques Key Terms: portable computer, Apple Access, Point-to-Point Subject: computer / file transfer Notes: The Radio Shack Model 100 is a handy laptop to use while travelling. Files can be transferred to an Apple IIc via direct cable. Compiled from The Works newsletter - Apr 1987	David Chesebrough
Jun 87	46	A Computer for Every Student: Innovation Across the Curriculum Distributor/Column: Sewickley Academy Key Terms: ACES, English, history, science, math Subject: education Notes: a program that will thoroughly integrate computers into the senior school curriculum. AppleWorks is the cornerstone in the students use of the computer as a general purpose tool. Compiled from The Works newsletter - Oct 1986 System: AppleWorks, Apple IIc	by Finlay McQuade and Dave
Jun 87	47	Building a Schoolwide Base in AppleWorks Skills Key Terms: ACES Subject: education Notes: Teachers and students cannot implement effective or involved computer integration if they are struggling with the basic concepts of using the program and computer. ... The answer was in revising the typing class. Compiled from The Works newsletter - Nov 1986	Dave Chesebrough

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Jun 87	48	AppleWorks TEMPLATES -- Come and Get Them!! Key Terms: calculator, TI&IE, public domain Subject: software / templates Notes: what is a template and why are they so popular? Compiled from The Works newsletter - Apr 1987	David Chesebrough
Jun 87	51	The WORKS Distributor/Column: The WORKS From the Editor Subject: service / newsletter Notes: finally starting a project that has been over a year in the making. The WORKS is seen as a support service focused on the uses which best fit education Compiled from The Works newsletter - Oct 1986	Dave Chesebrough
Jun 87	51	AppleWorks use is growing! Distributor/Column: The WORKS From the Editor Subject: software Notes: Many teachers and parents are anxious to learn about AppleWorks However, publisher's displays at the National Science Teachers Association's conference were disappointing Compiled from The Works newsletter - Nov 1986	Dave Chesebrough
Jun 87	52	As educators, we have to be responsible Distributor/Column: The WORKS From the Editor Key Terms: AppleWorks Subject: education Notes: there exists a danger that the educator gets carried away with the "fun" of hacking around Compiled from The Works newsletter - Dec 1986	Dave Chesebrough
Jun 87	53	A Diversity of Interests and Backgrounds Distributor/Column: The WORKS From the Editor Subject: technology Notes: there is an amazing diversity of interests and backgrounds in educational AppleWorks users Compiled from The Works newsletter - Mar 1987	Dave Chesebrough
Jun 87	54	A Real Portable Distributor/Column: The WORKS From the Editor Key Terms: Apple IIc Subject: computer Notes: The Radio Shack Model 100 proves to be a best buy Compiled from The Works newsletter - Apr 1987	Dave Chesebrough
Jun 87	54	Sewickley Academy wins prize Distributor/Column: The WORKS From the Editor Key Terms: Don Slater, John Marvell Subject: education Notes: first place prize in Apple's Computer Clubs International (CCI) contest AppleWorks was the dominant program used by the 500 or so entries. Compiled from The Works newsletter - May 1987	Dave Chesebrough
Jun 87	55	New Cooperative Effort with Template Users Group Distributor/Column: TI&IE News and Notes Subject: software / users group Notes: TI&IE agrees to handle the distribution of templates and files made available from articles in The WORKS Newsletter. Offerings include calculator, countries, extremes, presidents, spelling bugs, and flashcard Compiled from The Works newsletter - Apr 1987	Jim Carlisle and Dave Chesebrough
Jun 87	56	TIIE Tidbits: Sharing Knowledge & Envelope Tips Distributor/Column: TI&IE News and Notes Key Terms: soweth, reap, knowledge, "wizardry", hacker, teaching Subject: education / software Notes: TIIE members are willing to share what they have developed and learned with each other Compiled from The Works newsletter - May 1987	Jim Carlisle

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Jun 87	57	Print Shop Envelope Template Distributor/Column: TI&IE News and Notes Subject: home Notes: make your own PRINT SHOP sized envelopes Compiled from The Works newsletter - May 1987	Mark Fegan, Falls City High
Jun 87	60	AppleWorks Made Easy Subject: book Notes: well written and full of clear explanations supported with step-by-step details and screen display samples / uses a business theme Compiled from The Works newsletter - Nov 1986	Matthews, Carole Boggs / rb
Jun 87	61	Understanding and Using AppleWorks Key Terms: Luermann and Peckham Subject: book Notes: intended for those who are learning or teaching AppleWorks in a vocational or academic environment Compiled from The Works newsletter - May 1987	Short, Frank / rb Don Slater
Jun 87	63	Sensible Speller Subject: spelling checker Notes: an 80,000 word dictionary with provision for a personalized dictionary very user-friendly Compiled from The Works newsletter - Dec 1986 System: 64K, AppleWorks and other word processors	rb Don Slater
Jun 87	65	FactWorks Distributor/Column: ImagiMedia Key Terms: encyclopedia, Grolier, CD-ROM Subject: data base Notes: a respectable first try at providing materials in an attempt to make the Apple Computer more of a reference tool / strengths and weaknesses files are grouped according to animals, geography, science, sports, documents/forms, history, people, and home reference Compiled from The Works newsletter - Nov 1986 System: AppleWorks	rb Don Slater & Dave Cheseb
Jun 87	68	The WORKS Newsletter Distributor/Column: Educational Resources for AppleWorks Subject: newsletter Notes: for teachers, coaches, librarians and administrators using AppleWorks Price: \$24.95 per year	Dave Chesebrough, Editor
Jun 87	68	Teacher's Idea & Information Exchange Distributor/Column: Educational Resources for AppleWorks Subject: users group Notes: template/file exchange group devoted to the educational applications of AppleWorks Price: \$39.95 for six disk subscription	
Jun 87	69	Apple Library Users Group / Apple Library Template Exchange Distributor/Column: Educational Resources for AppleWorks Subject: users group / newsletter Notes: dedicated to librarians, their newsletter splits its coverage between the Apple II and Macintosh	Monica Ertel, Manager
Jun 87	69	AppleWorks in Your Classroom: A Student Introduction Distributor/Column: The Works (published by J. Weston Walch) Subject: tutorial Notes: a work-text with resource disk developed for instructing students and teachers on the use of AppleWorks Price: \$109.95 with copyable Resource Disk; extra books \$7.95	Chesebrough, David
Jun 87	69	Resources for AppleWorks Subject: resource group Notes: a source of public domain AppleWorks file disks	Lee Hayward, Director

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Jun 87	70	AppleWorks Resources (arranged alphabetically by manufacturer) Distributor/Column: Educational Resources for AppleWorks Subject: resources Notes: AppleWorks Applications and Activities: Using AppleWorks in the Classroom / The Apple Library Users Group / Customized Gradebooks TimeOut FileMaster, Graph, QuickSpell, Superfonts, Thesaurus Leroy's Cheatsheet and Reference Card for AppleWorks AppleWorks, AppleWorks GS / Hands-On AppleWorks	
Jun 87	70	How to use AppleWorks Video / HelpWorks / Writer's Helper Stage II Distributor/Column: Educational Resources for AppleWorks (cont.) Key Terms: Teacher Subject: resources Notes: Immigrant: The Irish Experience in Boston / AppleWorks for Teachers Immigration / Special Education Student Information Database / Write On! The Power of Nation States, AppleWorks for Educators - A Beginner's Workbook, ClassWorks-AppleWorks for the Classroom / FactWorks vol I-IV AppleWorks In Your Classroom: A Student Introduction, AppleWorks for the	
Jun 87	71	SchoolWorks Series, IEPWorks, TestWriter, Distributor/Column: Educational Resources for AppleWorks (cont.) Subject: resources Notes: AppleWorks Accessories for School, Office & Home Catalog; ReportWorks ThinkWorks / GradeWorks / Lincoln Public Schools Tutorial: AppleWorks Factory / SportsWorks series, Spreadsheets for Mathematics & Science: AppleWorks Sampler, Computing Tools: AppleWorks, Databases in the Classroom: AppleWorks Sample	
Jun 87	71	SurveyWorks, TestWorks / CalendarWorks / NewsWorks Distributor/Column: Educational Resources for AppleWorks (cont.) Key Terms: and Parents Subject: resources Notes: AppleWorks Video: The first step / 1040Works, 1040Works-X The Young Writer's Workshop / AppleWorks Companion / EuroWorks Teacher's Tools 3.0, TestMaker / Congress In Action, Climate and Weather The Constitution Then and Now, Writing Works: Writing Files and Activities for AppleWorks, The AppleWorks Resource Guide for Teachers	
Jun 87	71	CareerWorks / The Grading Machine / LetterWorks for Teachers Distributor/Column: Educational Resources for AppleWorks (cont.) Key Terms: AppleWorks Educational Resource Pack, AppleWorks In Your Classroom Subject: resources Notes: Computer Activities for the Classroom - Dinosaur Packet Teacher Idea & Information Exchange (TI&IE) / GeoWorld training Videoware / Association Works / Understanding and Using AppleWorks, Developing and Using Office Applications with AW GradeWorks Plus / The WORKS Newsletter, AppleWorks Teacher Resource Disk	
Jun 88	1	AppleWorks Based School Program -- First Results Distributor/Column: Sewickley Academy Subject: education Compiled from The Works newsletter - Sep 1987 System: All	
Jun 88	2	TI&IE on the Move Distributor/Column: Teachers' Idea and Information Exchange (TI&IE) Subject: organization Compiled from The Works newsletter - Sep 1987 System: All	
Jun 88	4	Booting AppleWorks Distributor/Column: Letters Subject: Booting AppleWorks Compiled from The Works newsletter - Sep 1987 System: All	David Chesebrough
Jun 88	4	Double-sided disks Distributor/Column: Letters Key Terms: floppy Subject: technical Compiled from The Works newsletter - Sep 1987 System: All	Dave Chesebrough

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Jun 88	5	Grappler Card Distributor/Column: Letters Key Terms: parallel Subject: printer interface Compiled from The Works newsletter - Sep 1987 System: All	Dave Chesebrough
Jun 88	5	MACROWORKS Distributor/Column: Beagle Bros. (Letters) Key Terms: macro Subject: utility Compiled from The Works newsletter - Sep 1987 System: All	
Jun 88	5	Orange Micro Distributor/Column: Letters Subject: company / hardware Compiled from The Works newsletter - Sep 1987 System: All	Dave Chesebrough
Jun 88	5	Printer buffer Distributor/Column: Letters Subject: printer buffer Compiled from The Works newsletter - Sep 1987 System: All	Dave Chesebrough
Jun 88	5	TIME OUT Series Announced Distributor/Column: Beagle Bros Subject: utility Compiled from The Works newsletter - Sep 1987 System: All	
Jun 88	6	AppleWorks: A Hands On Guide Distributor/Column: AppleWorks Enthusiast Subject: book Compiled from The Works newsletter - Sep 1987 System: All	Lee Hayward
Jun 88	6	Beagle Bros. Distributor/Column: AppleWorks Enthusiast Subject: company Notes: makers of AppleWorks add-on products Compiled from The Works newsletter - Sep 1987	Lee Hayward
Jun 88	6	Printrix Distributor/Column: Data Transforms Key Terms: Desktop Publishing Subject: publishing Compiled from The Works newsletter - Sep 1987	rb Lee Hayward (AppleWorks
Jun 88	6	TAWUG Distributor/Column: AppleWorks Enthusiast Subject: organization Notes: distributes AppleWorks templates Compiled from The Works newsletter - Sep 1987	Lee Hayward
Jun 88	8	Spreadsheet Power in a Data Base Subject: technique Notes: using DIF Files, standard Value (OA-V), Zoom (OA-Z), Layout (OA-L) Ditto (OA-") Compiled from The Works newsletter - Sep 1987 System: DB	David Chesebrough
Jun 88	9	Educator Purchase Program Distributor/Column: Announcements Subject: news Compiled from The Works newsletter - Sep 1987	



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Jun 88	9	Laser 128 EX Distributor/Column: Announcements Key Terms: clone Subject: computer Compiled from The Works newsletter - Sep 1987	
Jun 88	10	AppleWorks for Educators: A Beginner's Workbook Subject: book / tutorial Compiled from The Works newsletter - Sep 1987 System: All	Rathje, Linda / rb Dave Che
Jun 88	11	Desktop Calculator Key Terms: clipboard Subject: tip Compiled from The Works newsletter - Sep 1987	
Jun 88	11	Printing Category Names Subject: mailing labels Compiled from The Works newsletter - Sep 1987 System: DB	
Jun 88	11	Graphic Writer Test Subject: desktop publishing Notes: a review Compiled from The Works newsletter - Sep 1987 System: WP	
Sep 88	1	AppleWorks' Future: The Claris Perspective Subject: software Notes: AppleWorks GS, AppleWorks 2.1, networkable version of AppleWorks, relationship between Claris and Apple	Alison Elliott and Dr. Mike
Sep 88	3	GS WORKS Becomes AppleWorks GS Distributor/Column: Claris Key Terms: MultiScribe, Macintosh-like Subject: integrated Notes: in a surprise move, Claris Corp has purchased the outstanding stock of Styleware, Inc. GS Works has been renamed as AppleWorks GS and will be released by Claris System: GS Price: \$249 (10/88,p10:\$299)	
Sep 88	4	AppleFest and AppleWorks developments Distributor/Column: The WORKS From the Editor Subject: news Notes: one of the big hits at the Boston AppleFest was the new Beagle Bros TimeOut products	Dave
Sep 88	5	Major Projects Near Completion Distributor/Column: TI&IE News and Notes Subject: news Notes: TI&IE Master Index, first newsletter, new catalog, new book of resources price change, Applefest booth, upcoming disks, SuperFonts, AppleLink Personal Edition, workshops and seminars, free disks!	Jim Carlisle
Sep 88	6	Spreadsheet Tip -- Finding Standard Values (use <OA>-?) Distributor/Column: <OA>-Tips & Announcements Subject: tip / news Notes: <OA>-TAB moves backwards AppleWriter --> AppleWorks 2.0 upgrade	
Sep 88	7	Disk 5/6 released Distributor/Column: AppleWorks Enthusiast Subject: software / news Notes: documentation cards, Triple Desktop, Screen Printer (Desktop Tools II) get updates from your Beagle Buddy Looking Good in Print (book on desktop publishing design) AppleWorks GS may be S L O W	Lee Hayward, Resources for

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Sep 88	8	The Grading Machine (grading system) / AppleWorks Wall Chart Distributor/Column: <OA>-Quick Notes Subject: news Notes: The AppleWorks Forum (newsletter) Introduction to AppleWorks for Educators (independent study)	
Sep 88	9	Alive and Lively at Boston AppleFest Key Terms: Beryl Reid, Jim Carlisle Subject: trade show Notes: AppleWorks for Educators seminars / Randy Brandt's amazing fingers Claris' booth, Beagle Bros products / Applied Engineering accelerator Zip Chip	David Chesebrough
Sep 88	10	Beagle Bros QuickSpell Distributor/Column: Educational TimeOut Subject: spelling checker Notes: quickly check and correct spelling and double-word errors from within AppleWorks System: AppleWorks 2.0	rb Tom Roncone
Oct 88	1	AppleWorks GS -- First Impressions Distributor/Column: Claris Subject: integrated Notes: a powerful new product with corresponding hardware requirements Claris and Beagle Bros still committed to "classic AppleWorks" upgrade programs from AppleWorks, MultiScribe, and AppleWriter System: GS, 1.25 MB	rb David Chesebrough
Oct 88	3	Upbeat tone at San Francisco Applefest Distributor/Column: The WORKS From the Editor Subject: news Notes: AppleWorks GS, Apple IIc Plus, AppleLink Personal Edition announced Claris shows presence, The AppleWorks Resource Guide for Teachers and Parents / AppleWorks for Educators seminars	Dave
Oct 88	4 (	Enhancing AppleWorks Distributor/Column: AppleWorks Enthusiast Key Terms: AppleLink Personal Ed, QuickSpell, UltraMacros, Chinook, Cadieux Subject: technique Notes: TimeOut and CheckMate updates available the most important addition to AppleWorks is extended memory, then TimeOut programs, and finally increased disk space	Lee Hayward
Oct 88	5	Data Base Test Creator Subject: test creation Notes: a test creation template with the ability to generate Multiple Choice, True-False, and Essay tests.	Don Slater
Oct 88	6	Why Desktop Publishing? Distributor/Column: TI&IE News and Notes Key Terms: PageFaker, SideSpread Subject: desktop publishing Notes: AppleWorks offers a quick way to publish student work producing columns of print	Jim Carlisle
Oct 88	8 (	Coaching with AppleWorks Distributor/Column: Sports Files Subject: sports administration Notes: aiding record keeping: baseball file, basketball file, track file	Don Marks & Tom Roncone
Oct 88	9	The Claris Perspective, Part 2 Key Terms: Macintosh, TI&IE, The WORKS, ALUG Subject: company / policy Notes: support, adding value, Microsoft Works, goals, support groups	Alison Elliott and Dr. Mike
Oct 88	10	Apple Price Hikes Distributor/Column: <OA>-Announcements Subject: news Notes: Bob Netro's templates: CalendarWorks, PlannerWorks	

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Oct 88	11	Beagle Bros Notes & News Distributor/Column: Educational TimeOut Subject: new products Notes: MacroTools II (screen dump to a file) SpreadTools ("link" cell values from other files) UltraMacros used to make AppleWorks operate a laser disk player ImageWorks, National Gallery data base	David Chesebrough
Nov 88	1	Using a Database to Teach Geography Subject: geography Notes: incorporating the use of the Power of Nation States database with more traditional map and graph exercises System: AppleWorks	by John Klus
Nov 88	3	AppleWorks GS Release & Pricing Subject: software Notes: retail price set at \$299; educational price \$199 and less	
Nov 88	4	AppleWorks use matures but still hidden Distributor/Column: The WORKS From the Editor Subject: training Notes: too many of the exemplary uses of AppleWorks are still being hidden	Dave
Nov 88	5	AppleWorks Markers Distributor/Column: TI&IE News and Notes Subject: technique Notes: markers help you find your way around large word processor files	Jim Carlisle
Nov 88	6	Some files in the Resources for AppleWorks collection Distributor/Column: AppleWorks Enthusiast Subject: software Notes: TEX (read, append, and strip line feeds from files) HARE (bypass flip disk) / more AppleWorks patches Price: \$4 per disk	by Lee Hayward
Nov 88	6	Suicide Prevention Resources Distributor/Column: Teachers' Idea & Information Exchange Subject: health Notes: covers the steps to take to help people in recovery (side 2 contains the files in Spanish) Price: \$8	Conroy, David L.
Nov 88	7	The Works receives praise from Michael A. Looney, Claris Distributor/Column: Letters Subject: praise	
Nov 88	7	doing grades on the Apple (formerly done on Atari) Distributor/Column: Letters Subject: grade book Notes: you should gradually work into using AppleWorks for grading data base information can be mail merged with letters or reports	
Nov 88	9	Layout formatting on spreadsheet Distributor/Column: <OA>-Tips & Notes Subject: tip Notes: to make layout "stick", use <OA>-L and select Block Copy works differently depending on whether in single or multiple record layout	
Nov 88	9	AppleWorks Accessories for School, Office & Home Distributor/Column: K-12 MicroMedia Key Terms: IEPWorks, SchoolWorks series Subject: catalog	Zoldan, Alan
Nov 88	10	TimeOut Graph Distributor/Column: Beagle Bros Subject: business graphics Notes: effortless flip back and forth between manipulating spreadsheets and viewing graphs Price: \$90	rb David Chesebrough (Educa

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Nov 88	12	AppleWorks Batch Operations Subject: tip Notes: press the right arrow to mark files for batch operations	
Dec 88	1	Write On! With This AppleWorks Series Distributor/Column: Humanities Software Subject: writing Notes: The Write On! library consists of 54 writing activity diskettes which address all major areas of written language development: story, poetry, letter, journal, report, and essay writing. Students develop skills in prewriting, organizing, revising, editing, and publishing. System: all major educational word processors Price: \$59 per set / \$12 for sampler disk	rb David Chesebrough
Dec 88	3	AppleWorks In Your Classroom: A Student Introduction Distributor/Column: The WORKS Subject: book Notes: a good supplemental text Price: \$99.95 for class pack of 10 student texts and Resource Disk	
Dec 88	4	Delivery Problems & Praises Subject: newsletter Notes: The Works acts as an information clearinghouse for educational AppleWorks products from small publishers Now being sent by third class mail	Peter Stone
Dec 88	4	Upgrading Memory and Speed on a Franklin 2100 Subject: upgrade Notes: try RamFactor, TransWarp, Zip Chip, or buy an Apple IIc Plus hard drives for the Apple II	
Dec 88	5	<OA>-D (delete) Distributor/Column: Quick Tip Subject: tip Notes: works differently in multiple and single record layout modes	
Dec 88	6	Be Aware Of The Time Necessary For Concepts To Sink In Distributor/Column: The WORKS From the Editor Key Terms: AppleWorks for School Offices, workshop Subject: training Notes: in planning training of AppleWorks, provide the time and support for it to be done properly over an extended period of time	Dave
Dec 88	7	Pennies, Insects and Baseball Cards Distributor/Column: TI&IE News and Notes Subject: data management Notes: AppleWorks can help you provide children with a means of collecting not just things but knowledge.	Jim Carlisle
Dec 88	8	AppleWorks Wall Chart & Lab Pack / AppleWorks Data Disk Promotions Distributor/Column: <OA>-Announcements & News Subject: new products Notes: Data Disk International sample disk / Mindscape Catalog On A Disk Black Sun AppleWorks disk catalog / Kula Software magazine indexes Humanities Software sampler disk / AppleWorks Educational Resource Pack	
Dec 88	9	AppleWorks GS is now shipping Distributor/Column: Claris Subject: integrated Notes: over 700 pages of documentation, but easy to get started AppleWorks v2.1 update offer extended AppleWorks/Network only works with Apple's network (not Corvus) CLARIS AppleWorks Reference Manual 5 Pack available only with purchase of AppleWorks/Network	
Dec 88	10	Converting Word Processing Files To AppleWorks Distributor/Column: <OA>-Tips & Notes Subject: technique Notes: AppleWorks can read files from other programs, such as AppleWriter or Magic Slate, if they are saved as Text (ASCII) files Pressing <ESC> after saving a file routes you back to the file	

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Dec 88	10	Contribute to the Works Subject: offer Notes: submit an article to the Works and you may get a free subscription and some additional funds	
Dec 88	11	Graphing Comes To AppleWorks Distributor/Column: Educational TimeOut Subject: fonts / utility Notes: TI&IE has a collections of fonts for use with SuperFonts DeskTools II is a brand new package with File Searcher, Print Manager, Disk Tester, Calculator, conversion table Beagle Bros wants suggestions from educators AppleWorks 2.0 bug: don't say yes to "delete the old copy"	by David Chesebrough
Dec 88	12	Arranging Lists for Word Processor Files Subject: technique Notes: You can arrange your lists by using the Data Base, Spreadsheet, or Line Sorter from TimeOut PowerPack	
Jan 89	1	AppleWorks in the Local Association Key Terms: grievances, negotiations, membership, dues, political action Subject: management Notes: AppleWorks can be used by local leaders to more effectively manage information, thereby allowing for a more efficient use of leaders' time and a reduction in stress	by Warren Kooi
Jan 89	4	Happy Holiday / 3rd class mailing bugs / AppleWorks and teacher's u Distributor/Column: The WORKS From the Editor Subject: news Notes: desktop publishing, Lee Hayward moves to Educational TimeOut	Dave
Jan 89	5	Desktop Publishing -- The AppleWorks way Key Terms: Newsroom, GraphicWriter, ImageWriter, UltraMacros, QuickSpell Subject: publishing / technique Notes: how this newsletter is composed using AppleWorks, TimeOut, LaserWriter, and Mac	David Chesebrough
Jan 89	6	Printing AppleWorks to a LaserWriter Key Terms: CHOOSER.II Subject: printing Notes: how to create a bootable AppleWorks 3.5-inch disk that will print to the LaserWriter System: GS	
Jan 89	7	1-1/2 spacing Subject: tip Notes: double space with 8 lines per inch	Sue Baillie
Jan 89	8	AppleWorks GS -- It's A Start Distributor/Column: Claris Key Terms: graphics environment, speed, format Subject: integrated Notes: AppleWorks GS offers potential, but now requires patience at the start Claris wants documentation on bugs AppleWorks GS need to be viewed differently from AppleWorks System: GS	
Jan 89	9	Consider Labels Distributor/Column: TI&IE News and Notes Subject: publishing Notes: labels have many classroom uses turn off top-of-page commands / newer roll labels backwards LABELS, LABELS, LABELS (Big Red Computer Club)	Jim Carlisle
Jan 89	10	Installing TimeOut Distributor/Column: Educational TimeOut Key Terms: Beagle Buddy Subject: utility Notes: the steps for installing TimeOut / using more than one TO disk finding QuickSpell custom dictionary / cut disk swapping on 128K system UltraMacros needs separate installation program	Lee Hayward

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Jan 89	12	Pointers for long word processing files Distributor/Column: <OA>-Tips of the Month Subject: tip Notes: formatting changes; work in small files and merge; page number bug	
Feb 89	1	SchoolWorks: SOCIAL STUDIES: Western Hemisphere Distributor/Column: K-12 Media Publishing Key Terms: Caribbean, Central America, North America, South America Subject: social studies / geography Notes: word processing, data base, and spreadsheet templates which provide supplemental materials for the study of countries in the Western Hemisphere	rb Tom Roncone
Feb 89	4	Desktop Publishing / The Works running out of space Distributor/Column: The WORKS From the Editor Subject: news Notes: Volume I of The Works being edited and compiled	Dave
Feb 89	x1	a feel for the AppleWorks GS word processor Distributor/Column: Extra With The WORKS Subject: word processing Notes: in addition to the WYSISYG appearance of the screen is all the fonts at your disposal	by David Chesebrough
Feb 89	x2	Desktop AppleWorks Subject: publishing Notes: Beryl enhances the pagefaker macro to print AppleWorks text in columns System: UltraMacros, ImageWriter II	Beryl Reid
Feb 89	5	Using the computer as a "tool" Distributor/Column: TI&IE News and Notes Key Terms: Print Shop, Abraham Maslow, hammer, nail Subject: news Notes: teachers usually start using AppleWorks to accomplish existing tasks. However, as they gain experience, they begin to apply its powers in more unique ways	Jim Carlisle
Feb 89	6	Spreadsheet Formulas & Copying Distributor/Column: Beginners' Startup Subject: tutorial Notes: how to start using formulas in your spreadsheets	
Feb 89	8	Apple File Exchange / Works to Works Distributor/Column: Apple / NAUG Subject: data transfer Notes: AFE enables a Macintosh to read MS-DOS and ProDOS disks Works to Works allows conversions from AppleWorks to Microsoft Works System: Mac	
Feb 89	8	EuroWorks Distributor/Column: S.A.AuTeur Co. Subject: foreign language Notes: type and print accented foreign text in AppleWorks Price: \$20 each / \$30 for all four (French, German, Italian, Spanish)	
Feb 89	9	LetterWorks for Teachers (special pricing) / The Sports Files Distributor/Column: Open-Apple Announcements Subject: new products Notes: Laser 128 / 128EX Apple-compatible computers (a reasonable alternative)	
Feb 89	10	Printing Columns in AppleWorks Distributor/Column: Educational TimeOut Key Terms: PageFaker Subject: publishing Notes: Printrix, Two Col Macs, Ultra Publisher 1.0 (from Macro Tools II), Desktop AppleWorks	Lee Hayward

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Feb 89	11	Adding TimeOut Applications on separate disks Distributor/Column: TimeOut Questions & Answers Subject: help Notes: comparing files with FileMaster (use <OA>-Return) Ultimate Macros address correction	Lee Hayward
Feb 89	12	AppleWorks Speed Tips Distributor/Column: <OA>-Tips of the Month Subject: tip Notes: quick switch of files / mail merge speed-up / quick cell reference print screen display to word processing file (TimeOut MacroTools II)	
Mar 89	1	Designing & Teaching AppleWorks Workshops Distributor/Column: Hot Training Subject: training Notes: some of the insights garnered by AppleWorks workshop leaders around the country / progression of skills, setting up workshops, resources / AppleFest Boston	David Chesebrough
Mar 89	4	The Impact of Technology on Education Distributor/Column: The WORKS From the Editor Key Terms: spread the word Subject: technology Notes: while our fundamental teaching methods have been little changed in the last 50-100 years, the society for which we are preparing our students has been radically altered over that period of time	Dave
Mar 89	5	TimeOut QuickSpell "student version" / Civil War spreadsheet model Distributor/Column: TI&IE News and Notes Subject: news Notes: "Prisoners" loading error corrected TimeOut can be used on 128K systems	Jim Carlisle
Mar 89	6	AppleWorks Library File Collections Subject: library Notes: SchoolWorks: Media Center (a useful compilation of templates) Apple Library Users Group Template Exchange HelpWorks updated and now distributed by Computer Tutor, Inc.	by Linda Swarlis
Mar 89	8	AppleWorks GS problems clarified Subject: integrated Notes: problems with AppleWorks GS can be attributed to poor memory chips, GS/OS interaction, and just plain bugs / Claris newsletter announced	Steve Carlton, Claris
Mar 89	8	Sage Wisdom Series (templates for education, business, and home) Distributor/Column: Sage Productions (Christopher Van Buren) Subject: new products Notes: Teacher's Tools version 3.0 (included automatic spreadsheet gradebook) TestMaker and TestWorks (create tests and read scanner cards)	
Mar 89	9	The AppleWorks Resource Guide for Teachers and Parents Distributor/Column: Scholastic Inc. Subject: education Notes: features description information on: books, templates, lesson plans, resources, and publisher and supplier address list Price: \$14.95	Pollard, Bately, Carlisle,
Mar 89	9	1040Works and 1040Works-X Distributor/Column: Personal Financial Services Subject: tax Notes: updated for 1988 tax returns / reduced rates for school labs System: AppleWorks Price: \$25 / \$28	
Mar 89	10	SuperFonts / Looking Good in Print Distributor/Column: Educational TimeOut Key Terms: Macintosh, Multiscribe, Printrix Subject: publishing / book Notes: duplicate Mac-style printing from within AppleWorks uses standard GS fonts	rb Lee Hayward

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Mar 89	11	FontWorks vs. SuperFonts / accessing / GS font collection available Distributor/Column: Questions and Answers Subject: tip Notes: accessing fonts on different disks / fonts must come before margins change GS color display to monochrome to preview SuperFonts	Lee Hayward
Mar 89	12	Embedded Printer Command Shortcuts Distributor/Column: <OA>-Tips of the Month Subject: tip Notes: the meaning the carets Price: boldface and underlining; subscripts & superscripts; macro keys	
Apr 89	1	The Database in the Earth Science Classroom / MINERALS database Distributor/Column: / Educator's Supply Key Terms: scientific method, discover, inquiry, expository, process Subject: science Notes: the microcomputer database offers a useful and instructive tool for the science classroom, allowing students to enter, sort, arrange, select, and organize data based on their own hypotheses	by Janet J. Woerner
Apr 89	3	Summer Writers Sought Subject: help Notes: share by writing an article and/or developing a file	
Apr 89	4	Don't moan, but look at all the positive developments Distributor/Column: The WORKS From the Editor Subject: software Notes: AppleWorks is a top tool, but people use other computers	Dave
Apr 89	5	Minisheet Potential Distributor/Column: TI&IE News and Notes Subject: template Notes: applications which occupies just one screen example which deals with guessing the average of ten numbers / music macros on March disk	Jim Carlisle
Apr 89	6	Getting Headers & Footers Right Subject: technique Notes: think of them as notes and instructions to the printer	
Apr 89	7	Cross-Works Distributor/Column: SoftSpoken Key Terms: Burke Data Transfer Subject: data transfer Notes: easily convert AppleWorks files to and from MS-DOS Price: \$80	rb Robert Netro
Apr 89	7	Special Pricing Offer Subject: newsletter Notes: The Works will have an expanded format (16 pages) and pricing starting September, but renew now at the old pricing	
Apr 89	8	PinPoint Publishing closes doors / A+ merges with inCider Distributor/Column: <OA>-Announcements Key Terms: KeyPlayer, Graphic Edge, Point-To-Point Subject: news Notes: volume 1 of The WORKS Newsletter available Appleworks Teacher Resource Disk	
Apr 89	9	Memory Chips for the GS, price increase protection clause Key Terms: CAS before RAS Subject: news Notes: TimeOut Program updates available from Beagle Buddy AppleWorks site licensing?	
Apr 89	10	TimeOut Thesaurus Distributor/Column: Beagle Bros Key Terms: synonyms Subject: thesaurus Notes: how the Thesaurus can help teachers and students	rb Warren Kooi & Lee Hayward



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Apr 89	12	Spreadsheet Protection Steps Distributor/Column: <OA>-Tips of the Month Subject: technique Notes: how to protect your formulas from fumbling students	
May 89	1	AppleWorks Site License At Last!! Distributor/Column: Claris Subject: site licensing Notes: program for the K-12 market for both AppleWorks and AppleWorks GS	Billings, Karen / by David
May 89	3	News From Boston AppleFest & Claris Subject: news Notes: Beagle Bros announces TimeOut ReportWriter and Telecom AppleWorks 3.0 in the works? AppleWorks GS looks better with GS/OS System 5.0 and Transwarp GS new home for Claris	
May 89	4	Report from AppleFest Distributor/Column: The WORKS From the Editor Subject: news Notes: Elisa Nakata explains why Claris skipped AppleFest	Dave
May 89	5	Pedaling Power Key Terms: ratio, bicycle, Wall Street, stock market Subject: math Notes: a spreadsheet to allow students to examine the relationship between wheel size, the number of teeth in the real sproket and the number of teeth on the front chain wheel	Jim Carlisle
May 89	6	can't write to 3.5" disk (ProDOS limited to 50 file names) Distributor/Column: Letters Key Terms: pathname, subdirectory Subject: help Notes: Sage Products now handled by ATE (Sage Wisdom, Teacher Tools, TestMaker) The AppleWorks Journal ceases production (The WORKS still growing)	
May 89	7	K-12 MicroMedia offers Free SchoolWorks Sampler Disk Distributor/Column: <OA>-Announcement Subject: news Notes: AppleWorks Video: The First Step AppleWorks For Educators independent study course Beagle Bros offers site licensing for TimeOut products	
May 89	8	EuroWorks Distributor/Column: S.A. AuTeur Subject: foreign language Notes: allows easy printing of French, German, Italian, Spanish with the proper accent and punctuation marks Price: \$20 / \$30 for all 4 languages	rb Kathy Clark
May 89	9	AppleWorks GS Update info Distributor/Column: AppleWorks GS - News, Notes & Tips Subject: news Notes: 1.0v2 ships / <OA>-Q quits in AppleWorks GS / page layout pointers	
May 89	10	UltraMacros Distributor/Column: Beagle Bros Key Terms: MacroTools, Ultimate Macros Subject: macro utility Notes: program repetitive keystrokes creating a letterhead / simplifying AppleWorks functions changing spreadsheet numeric grades into letter grades you need to save macros after compiling them	rb Lee Hayward
May 89	12	Printing Tips Distributor/Column: <OA>-Tips of the Month Subject: tip Notes: solving line scrunches / page breaks	

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Sep 89	1	AppleWorks 3.0 Is Here and It Was Worth The Wait! Distributor/Column: Claris Subject: integrated Notes: a major upgrade to AppleWorks which has been accomplished in a subtle, yet powerful fashion; little of the program has remained untouched	Bird, Brandt, Renstom / by
Sep 89	1	Inside AppleWorks GS: An Introduction Distributor/Column: Claris Subject: integrated Notes: system requirements, configuring the program, file manipulation, backups	Marty Knight
Sep 89	2	Wow -- what a summer! Distributor/Column: From the Editor Subject: news Notes: The WORKS Newsletter forms partnership with Association for the Advancement of Computing in Education (AACE) and switches name to The AppleWorks Educator	David E. Chesebrough, Edito
Sep 89	3	San Francisco AppleFest is Coming! / Dinosaur Blend expanded Distributor/Column: Update Subject: news Notes: AppleWorks In Your Classroom: A Student Introduction Apple II GS/OS System 5.0 released	
Sep 89	7	StoryWorks Distributor/Column: TI&IE News and Notes Subject: education Notes: significant changes to AppleWorks 3.0 / use AppleWorks to get organized use the AppleWorks word processor to create your own classroom software Price: \$50	Moore, Robert C. / by Jim C
Sep 89	8	An AppleWorks Gradebook: Making the Spreadsheet Work for You Subject: gradebook / tutorial Notes: design a simple gradebook on the spreadsheet	Larry Grecian
Sep 89	10	Making the Most of T0.Utilities Distributor/Column: TimeOut Key Terms: ReadScreen, Cadieux, Beagle Buddy Subject: utility / technique Notes: how to use the utility module to improve use of TimeOut modules configuring, memory usage, menu management / updating TimeOut disks	Lee Hayward
Sep 89	12	The Editor's Favorite AppleWorks 3.0 Features Subject: tip Notes: spell checker, scroll in MRL, inverse category names, improved report features, number of records selected, letter grades, smart printing	
Sep 89	12	Upgrading to AppleWorks 3.0 Distributor/Column: Claris Subject: upgrade Notes: \$79 for registered owners, \$99 for non-registered owners Price: \$249	
Sep 89	16	Stopping Data Base Reports After Each Page Distributor/Column: Working Tips Subject: tip Notes: add a printer configuration to stop at end of page	
Oct 89	1 (	AppleWorks 3.0's Impact in the Classroom Subject: education Notes: spell checker, word processor formatting, data base arrange, spreadsheet math functions, file incompatibilities	Jim Wiggenhom
Oct 89	1	Behind the Scenes with AppleWorks 3.0 and Randy Brandt Key Terms: UltraMacros Subject: profile Notes: he started out as an English teacher	by David Chesebrough

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Oct 89	2	AppleWorks: The Platform for Apple II Distributor/Column: From the Editor Key Terms: Beagle Bros, A2-Central conference, AppleWorks Programmers Assoc. Subject: software Notes: AppleWorks has become the unofficial platform for the Apple II computer with little company support	David E. Chesebrough
Oct 89	3	AppleWorks 3.0 Shipped & Available / upgraded Apple IIGS shipping Distributor/Column: Update Subject: news Notes: AppleWorks for the Teacher: Time-Saving Tips, Insights, and Techniques K-12 MicroMedia is hiring AppleWorks/Microsoft Works trainers WHO WAS BORN ON YOUR BIRTHDAY? (AppleWorks data base) Quick Reference Guide - AppleWorks MultiScribe GS and family renamed (BeagleWrite and BeagleDraw)	by David Chesebrough
Oct 89	4	San Francisco AppleFest A Winner - The Editor's Report Subject: trade show Notes: AppleWorks seminars popular / Beagle Bros ships TimeOut Telecom Apple Computer is committed to supporting "two platforms" Laser Computer is making inroads / the future of Apprefest is education	
Oct 89	6	Getting AppleWorks To Print Math Formulas Properly Subject: technique Notes: how to obtain the proper super, subscripting and underlining for math equations System: ImageWriter II	Calvin Deiterich
Oct 89	7	Ease your chores by creating a database of your homeroom students Distributor/Column: TI&IE News and Notes Subject: news Notes: Laser Computing is shipping 10,000+ units a month spreadsheet challenge: world population AppleWorks 3.0 file tip / StoryWorks stacks available	Jim Carlisle
Oct 89	8	The AppleWorks GS Graphics Module Subject: graphics Notes: basic concepts: paint vs. draw, super hi-res, tool palette	Marty Knight
Oct 89	10	Resources for AppleWorks: Task Files Distributor/Column: Educational TimeOut Subject: software Notes: macros written for specific purposes: Alpha Check (check writing), ImageWorks (control a laser disk player), FrEdWriter (prompted writing), FrEdPrompts (prompted writing for AppleWorks)	Lee Hayward
Oct 89	12	memory upgrade for AppleWorks GS Subject: tip Notes: buy one memory board and upgrade two Apples	
Oct 89	14	Adjustments for Schools and Teachers Upgrading to AppleWorks 3.0 Subject: tip Notes: set up defaults, program is larger and more segmented, true tabs, files incompatible	
Oct 89	15	Setting printer margins / printer options now require 'stop' signal Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: combine line spacing with lines per inch for special effects printing selected pages with AppleWorks 1.x or 2.x (Pause here)	Robert J. Netro
Oct 89	16	Open Apple Tip: Printing Large Numbers of Copies Easily Distributor/Column: Working Tips Subject: tip Notes: use the mail merge feature to get around the 9 copy limit System: AppleWorks 2.0 or 2.1	Bill Gross

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Nov 89	1	Make Your Own Graph and Map Forms Subject: graphing Notes: Make graph forms on which students can record their data. Also make practice pages for grid maps and longitude/latitude maps	Janet Sheppard
Nov 89	1	Prepare Grades Easily... Make the Spreadsheet Work for You, Part II Distributor/Column: The AppleWorks' Gradebook Subject: gradebook / tutorial Notes: how to insert columns and rows; use average and count functions; edit and blank cells; write more complex formulas; protect cells from erasure	Larry Grecian
Nov 89	2	Pushing Out the Educational Horizons Distributor/Column: From the Editor Key Terms: solution in search of a problem, risk taking, hands-on Subject: education / technology Notes: people need to try new and different ways in which AW can effectively improve ways in which students learn	David E. Chesebrough
Nov 89	3	AppleWorks GS 1.1 announced (loads 8 times faster, works with 1.125 Distributor/Column: Update Key Terms: The AppleWorks Journal, Desktop Publishing, Sage Wisdom Series, ATE Subject: news Notes: MacWrite II imports AppleWorks WP files JEM announces FlexiCal (appointment calendar) and SpellCopy also PathFinder, PatchMania, and Late Nite Patches RepairWorks (recover damaged WP and DB files) IIGS battery replacement (Nite Owl) / Sage Publications is gone	by David Chesebrough
Nov 89	6	The Editor's Favorite AppleWorks 3.0 Features Subject: tip Notes: improved use of directories and pathnames / improved movement in file selection and within modules / automatic clipboard conversion	
Nov 89	6	Quick Way Out / Silence GS beep Distributor/Column: Quick Tips Subject: tip	Janet Sheppard
Nov 89	7	fight or switch? (to AppleWorks 3.0) Distributor/Column: TI&IE News and Notes Subject: news Notes: integration ease, minor bugs / FASTCOPY / first AW 3.0 file Minisheets catching on	Jim Carlisle
Nov 89	8	The AppleWorks GS Word Processing Module Subject: word processing Notes: The ruler, fonts, thesaurus and spelling checker, find and replace, headers and footers, mail merging	by Marty Knight
Nov 89	10	TO 3.0 Upgrades received / AlphaCheck 3.0 Distributor/Column: Educational TimeOut Subject: software	Lee Hayward
Nov 89	13	Lesson: Making English Interactive Distributor/Column: Beginning Applications Subject: lesson plan Notes: Part 1 - Focus on Overused Words Part 2 - Explore Rules of Usage	David Chesebrough
Nov 89	14	move cursor to beginning or end of line (OA-< and OA->) Distributor/Column: Questions to the Editor Key Terms: HelpWorks Subject: tip / technique Notes: test for betweenness in spreadsheet	
Nov 89	15	Specifying Ranges Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: whenever possible, extend a range to a blank or label filled cell	Robert J. Netro

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Nov 89	16	Data Base Single Record Layout Helps Distributor/Column: Working Tips Subject: tip Notes: change category appearance in SRL (Single Record Layout) as well as MRL	
Jan 90	1	AppleWorks Helps Open the Potential of Telecommunications Key Terms: USSR, ScrapBook USA Subject: communications Notes: many schools are beginning to recognize the value of telecommunications and are developing programs to capitalize on the excitement it creates / getting started with telecommunications	Jim Wiggernhorn
Jan 90	1	AppleWorks and Immigrants in History Subject: history Notes: Immigrant: The Irish Experience in Boston / students guide an immigrant through life in the 1840s	Gary Cressman
Jan 90	2	Supporting Integrated, Engaging Learning with AppleWorks Subject: education Notes: supporting the trend to a more interdisciplinary, broad based approach to learning skills	David Chesebrough
Jan 90	3	The Writing Process Workshop Distributor/Column: Educational Activities Key Terms: Al Rogers Subject: writing Notes: word processing files providing instruction in Persuasive Writing; Analysis: Speculation about Effects; Report of Information/Observation; Firsthand Biography-Sketch; Autobiographical Incident; Eyewitness Memoir; Evaluation; and Story / AppleWorks prompted writing	
Jan 90	3	Science Project Data Bases / Beagle Bros Licensing Policy for Time0 Distributor/Column: Update Subject: news Notes: back issues of AppleWorks Educator	by David Chesebrough
Jan 90	6	Students Explore Great Works Distributor/Column: TI & IE News and Notes Subject: education / method Notes: let your students explore the words of great writers and poets with AppleWorks and TimeOut Thesaurus	Jim Carlisle
Jan 90	7	Database Tables Reports Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: mixed cased Report Names / Master Tables Report / use the Note Line calculated categories / record selection / conversion of reports to MRL (multiple record layout)	Robet J. Netro
Jan 90	8	improving print quality of newsletters / printing unsquashed graphi Distributor/Column: Inside AppleWorks GS Subject: tip Notes: using System 5.0 / printing to PostScript file / 1.1 upgrade info	Marty Knight
Jan 90	9	TimeOut for Teachers Contest Distributor/Column: The AppleWorks Educator / TI&IE / Beagle Bros Subject: contest Notes: highlight how you are using TimeOut to enhance learning with your students	
Jan 90	10	TimeOut 3.0 updates Subject: software update Notes: new features in Installer, Graph, ReportWriter, QuickSpell, SideSpread, SuperFonts, UltraMacros, PowerPack	Lee Hayward
Jan 90	16	Making AppleWorks 3.0 Files Compatible with Earlier Versions Distributor/Column: Working Tips Subject: tip Notes: using a 3.0 features triggers a flag to save the file in 3.0 format A workaround using the clipboard is presented	Randy Brandt

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Feb 90	1	AppleWorks Gradebook Using the LOOKUP Feature Distributor/Column: AppleWorks Gradebook Subject: gradebook Notes: setting up a fairly comprehensive gradebook using the AppleWorks spreadsheet	Jacob M. Hirschfeldt
Feb 90	1	The Databased Debate: An Excercise in Critical Thinking Key Terms: Power of Nation States Subject: method Notes: the classroom debate is the perfect place to expand students' database skills	John Klus
Feb 90	2	AppleWorks and Its Role in Teacher Training Distributor/Column: From the Editor Key Terms: Fundamentals of Computer Education Subject: education Notes: how to remedy the woeful computer training of teachers	David E. Chesebrough
Feb 90	3	Fundamentals of Computer Education (revised edition) Distributor/Column: Update Subject: news Notes: educational support packagege for TimeOut SuperFonts / Enhancements Apple II discount catalog / AppleFest to be run with ComputerFest updated The AppleWorks Resource Guide for Teachers and Parents selecting certain records when doing mailing labels	by David Chesebrough
Feb 90	7	Data Base Labels Reports Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: formatting mailing labels, justification, zooming with <OA>-Z, viewing records, comment line, arranging records, show category name, reports from Single Record Layout (SRL)	Robert J. Netro
Feb 90	8	The AppleWorks GS Communcations Module Subject: communications Notes: setting up communications parameters, transferring files	rb Marty Knight
Feb 90	10	ordering files in FileMaster / showing all files in FileMaster Distributor/Column: Educational TimeOut Subject: tip Notes: saving calculations from Desktools calculator / viewing Calendar appointments / DeskTools Page Preview / Line Sorter sorts names in WP compile punctuation aid as help screen / keeping track of data disks quicker QuickSpell	Lee Hayward
Feb 90	11	LABELS, LABELS, LABELS Distributor/Column: Big Red Computer Club Key Terms: fun Subject: publishing Notes: allows the merging of AppleWorks databases and Print Shop graphics, borders and fonts	rb Sue Ballie
Feb 90	12	AppleWorks 3.0 Update News from Randy Brandt Subject: tip / update Notes: smart remove / AW 3.0 Companion offers bug fixes and patches Macro-Ease, UltraMacros 3.1, TimeOut Text Tools, TimeOut Accountant Telecomm 1.1 / Double Data, Outliner, SpellCopy 2.0	by David Chesebrough
Feb 90	13	Lesson: Reduce Word Processing Efforts Distributor/Column: Begining Applications Subject: tutorial Notes: the creation of a template for correspondence; other template ideas	David Chesebrough
Feb 90	16	Controlling Your Space in the AppleWorks Word Processor Distributor/Column: Working Tips Subject: tip Notes: use the SK options to skip lines (leaving room for stationery heading)	

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Mar 90	1	AppleWorks Can Do That? Key Terms: The Dinosaur Blend Subject: publishing Notes: because of the spreadsheet's columnar nature, you can readily construct tables, lists, and outlines using it / the timeline / tips when transferring information from a spreadsheet layout to the word processor	David Chesebrough
Mar 90	1	Prepare Grades Easily ... Make the Spreadsheet Work for You Distributor/Column: The AppleWorks' Gradebook, Part III Subject: gradebook Notes: incorporating the use of macros will upgrade the speed and flexibility of your spreadsheet gradebook System: TimeOut UltraMacros	Larry Grecian
Mar 90	2	Exploring the Spreadsheet Distributor/Column: From the Editor Subject: spreadsheet Notes: the spreadsheet is the last great AppleWorks frontier for many users	David E. Chesebrough
Mar 90	3	AppleWorks Sales Strong, new network and promotion announced Distributor/Column: Update Subject: news Notes: AppleFest is now combined with ComputerFest Teaching Thinking Skills with Databases (for AppleWorks or FredBase)	by David Chesebrough
Mar 90	7	The Spreadsheet and how it can be used Distributor/Column: TI & IE News and Notes Subject: spreadsheet Notes: the basics, population increase calculator, creating maps, desktop publishing tool (create banners, signs, and books with SideSpread)	Jim Carlisle
Mar 90	8	AWGS Educational Applications Distributor/Column: Inside AppleWorks GS Subject: education Notes: States Puzzle / Learning Game (Concentration) / Frog Anatomy System: AppleWorks GS graphics module	Marty Knight
Mar 90	10	ReportWriter is a Winner! Distributor/Column: Beagle Bros Subject: data management / report generator Notes: combines information from several files into one report / creating a student progress report Price: \$80	Phil Kirkpatrick / Lee Hayw
Mar 90	13	Lesson: Introducing the Spreadsheet Distributor/Column: Beginning Applications Subject: tutorial Notes: getting started, entering information, making changes, calculations, mathematical expressions	David Chesebrough
Mar 90	14	Spreadsheet tips: standard (<OA>-V) vs. Layout <OA-L> formats Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: values, dollar values, protection, protecting existing spreadsheets	Robert J. Netro
Mar 90	16	Streamlining Spreadsheet Entry Control Recalculation Distributor/Column: Working Tips Subject: tip Notes: the spreadsheet can be set to recalculate only on command	
Apr 90	1	Some UNDOCUMENTED Features of AppleWorks 3.0 Subject: tip Notes: new keyboard commands now built-in / tabbing, saving and removing files	Beverly Cadieux
Apr 90	1	A Review of Spreadsheet Programs You Can Buy Distributor/Column: The AppleWorks' Gradebook Subject: gradebook Notes: retail AppleWorks template packages: Customized Gradebook, Grading Machine, GradeWorks, GradeWorks Plus, Teacher's Tools 3.0	by Larry Grecian

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Apr 90	2	New AppleWorks Versions Prove to Be Winners Distributor/Column: From the Editor Subject: software Notes: AppleWorks is stronger than ever	David E. Chesebrough
Apr 90	3	SuperFonts resource for teachers announced Distributor/Column: Update Subject: news Notes: Classroom Management Disk for AppleWorks 3.0 The Best Book of: AppleWorks (version 3.0) / TimeOut Teachers Contest PathFinder 3.0 / AppleFest / AMR 3.5 inch drive	by David Chesebrough
Apr 90	4	Beagle Bros announced TimeOut Paks Distributor/Column: Beagle Bros Subject: software Notes: Performance Pak, StylePak, DecisionPak	
Apr 90	7	Word Games on the AppleWorks 3.0 Spreadsheet Distributor/Column: TI & IE News and Notes Key Terms: Wordsworth, Word Scramble Subject: technique Notes: the AppleWorks IF statements is able to produce labels (not just values)	Jim Carlisle
Apr 90	8	Questions and Answers Distributor/Column: Inside AppleWorks GS Subject: tip Notes: printer driver for 27-pin ImageWriter LQ not currently supported use ' ' instead of OR / saving tab settings / unwanted form feeds paper feeding problems / printing draft mode with ImageWriter qualities memory used	Marty Knight
Apr 90	9	cursor blinking speed, spelling checker unable to find suggestion Distributor/Column: Questions for the Editor Subject: patch Notes: AppleWorks 3.0 Companion and SuperPatch 6.1 offers a patch to speed up the cursor blinking (along with many other patches)	David Chesebrough
Apr 90	10	Reviewing Upgrade Improvements / review of SpreadTools Distributor/Column: Education TimeOut Subject: utility Notes: highlighting changes in UltraMacros and PowerPack FileMaster tips	Lee Hayward
Apr 90	13	AppleWorks 3.0 -- The Bugs and Their Fixes Subject: integrated / bug Notes: AW 3.0 Companion and AW 3.0 Patcher fixes nine AppleWorks 3.0 bugs WP control codes, tab ruler in header/footer, data base printing after one copy, spreadsheet deleting of more than 255 rows, delete default printer, text to data base import, data base/spreadsheet <OA> --> lockup going to the last category, saving to locked file	Mark Munz
Apr 90	14	Humanities Software Finds AppleWorks Market Strong and Stable Key Terms: site license, Subject: company Notes: the WRITE ON! collections use word processing functions to develop writing as a process / available in many formats, but 70% ordered AppleWorks version	by David E. Chesebrough
Apr 90	16	How to Delete Subdirectories in AppleWorks 3.0 Distributor/Column: Working Tips Subject: tip Notes: need to select files with <OA>-<right arrow>, then unmark with <OA>-<left arrow>	
May 90	1	Four Ways to Exchange Files Between AppleWorks, the Macintosh & PCs Subject: technique Notes: use the Apple File Exchange to transfer files from AppleWorks other ways: MacWrite II, Cross-Works, Works to Works	Jim Wigenhorn



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Date	Page	Title	Author
May 90	1	Importing and Exporting Files with AppleWorks GS Subject: technique Notes: AppleWorks Classic files can be imported directly AppleWorks GS files must be saved as ASCII text	Marty Knight
May 90	2	AppleWorks and the Apple II in a Multi-Computer World Distributor/Column: From the Editor Subject: education Notes: the Apple II with AppleWorks was my clear choice when I planned for a comprehensive computer integration program building student and teacher skills schoolwide	David E. Chesebrough
May 90	3	AppleWorks GS owners encourages to upgrade to version 1.1 Distributor/Column: Update Key Terms: Laser 128 with monitor for \$399 from COMB Direct Marketing Corp Subject: news Notes: ClassWorks II - a supplement available from ISTE The AppleWorks Education is now included in the Kula Index The AppleWorks Educator back issues available GRIDS+ (print grids, lists, schedules, and forms) from APPLAUSE! Beagle Bros School Licensing / K-12 MicroMedia catalog	by David Chesebrough
May 90	4	Model for a Computer Business Lab and How AppleWorks Fits In Key Terms: ElectricDesk, Microsoft Works Subject: education Notes: Software Overview Sheet, computer exercise books from Dictation Disk Company, AppleWorks compared to Lotus 1-2-3, WordPerfect, WordStar, and Paradox	Margaret Brown
May 90	7	Spreadsheet Anxiety Distributor/Column: TI & IE News and Notes Key Terms: tool, EasySpread Subject: training Notes: the only way to learn about the spreadsheet is to dive in and play with it	Jim Carlisle
May 90	8	AppleWorks Directories Explained Subject: technical Notes: changing directories and saving files in AppleWorks 3.0	Jim Wiggernhorn
May 90	10	Deciding to Purchase a Hard Disk Subject: hard disk Notes: why a hard disk, components of a hard disk system, SCSI drives, five factors to determine which disk to purchase	by Gary R. Morrison
May 90	12	Organizing Your Hard Disk Subject: technique Notes: the most efficient way to organize your hard disk is to partition it into two drives	Gary R. Morrison
May 90	12	Installing AW and T0 on Your Hard Drive Key Terms: Copy II+, EasyDrive, ProSel Subject: technique	Gary R. Morrison
May 90	12	Apple Announces New Apple II High-speed SCSI Card Subject: hardware Notes: move information up to 10 times faster Price: \$129	
May 90	13	Understanding Pathnames Subject: tutorial Notes: the first part of a pathname is always a slash mark followed by the name of the disk	Jim Wiggernhorn
May 90	13	CrossWorks Does It Right! Subject: file transfer Notes: transfer files back and forth between AppleWorks and IBM programs	David Chesebrough

## AppleWorks Educator (1986-1992) - Kula Index

Date	Page	Title	Author
May 90	14	Renew now / fliers available for the AppleWorks Educator Subject: news Notes: participate in resources update	
May 90	14	Bringing AppleWorks Files into the Macintosh World Subject: technique Notes: transferring AW 3.0 files to Microsoft Works transferring AW files to Microsoft Word	Norton Gusky
May 90	15	AppleWorks in New Zealand Schools Subject: international Notes: most high schools have Apple IIe's, but there is a trend toward IBM compatibles / AppleWorks classes at Tikipunga High School	Peter Holman and Adrian Tho
May 90	16	Moving AppleWorks Files to the Mac: Claris Offers MacWrite II Distributor/Column: Working Tips Key Terms: AFE Subject: technique Notes: MacWrite II can read AppleWorks files directly (and go BACK too)	Oli Roosevelt
Jun 90	1	Special AppleFest Report Subject: trade show Notes: seminars were tailored for educators the exhibit area was scaled back, but it was still a fun event	David Chesebrough
Jun 90	1	Apple Computer's Course through My (Fuzz) Crystal Ball Subject: technology Notes: Sculley predicts a low end Mac with color and Apple II options and pledges support for the Apple II into the 1990s	
Jun 90	2	Superfonts Activity Guide / TimeOut TextTools and TimeOut MacroEase Subject: new products Notes: Classroom Management Disk / Introduction to AppleWorks GS T.O. Handbook / StoryWorks / SuperFonts Activity Guide discounts future plans for AppleFest/ComputerFest	
Sep 90	1	A Claris Update on the AppleWorks Family Subject: company / software Notes: a look at what Claris accomplished over the past year: AppleWorks 3.0, AppleWorks GS 1.1, networks version of AppleWorks 3.0, site license, wholly-owned independent subsidiary / ahead: revision of AppleWorks Resource Guide, Teacher Template Contest, Individual Purchase Program	Karen Billings, K-12 Educat
Sep 90	1	AppleWorks GS Student Database For The Start of School Subject: administration / education Notes: have your class enter their personal information into your template	David Chesebrough
Sep 90	2	Times Keep A Changing Distributor/Column: From the Editor Key Terms: Robert C. Platt Subject: technology Notes: scanning the pages of old computer magazines reminded me of how fast the computer world changes almost 400,000 Apple IIs were sold in 1989; continue to purchase Apple II computers and products and the developers will see a continued reason to put the time, money, and effort into the market	David E. Chesebrough
Sep 90	3	Spreadsheets for General Business Classes Distributor/Column: Update Subject: new products Notes: Survival Finances: A Personal Money Management Simulation EuroWorks 3.0 faster / Testmaker version 4.0 Ultimate Fonts developed by Beverly Cardieux at Kingwood Micro Software LESSON PLAYER (create Video Disk Lessons) / AppleFest S.F. moved to Long Beach / MECC conference	by David Chesebrough
Sep 90	4	Disk Access (perform disk and file tasks from GS application) Subject: new products Notes: Font Factory GS (create and edit standard IIGS fonts) Irsh Immigrant added to NAUG AWGS template collection	

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Sep 90	5	Fahrenheit to Celcius conversion Distributor/Column: TI & IE News and Notes Key Terms: MouseText Subject: science / technique Notes: this spreadsheet graphically displays the temperatures on Celcius and Fahrenheit thermometers	Jim Carlisle
Sep 90	6	Beagle Bros Start of School Year Update Subject: software update Notes: PickFonts, ReportWriter 2.2, TimeOut Graph 3.0, Paint 2.0, Cellink 1.1 TeleComm 1.2 / update policy, bug fixes, Beagle Buddies AW 3.0 Companion, TimeOut TextTools, TimeOut MacroEase, SuperFonts Activity Guide / free used disks to educators TimeOut Application version numbers (as of 8/15/90)	Jeff Jungblut
Sep 90	9	Getting Your Class Set of AppleWorks Disk Ready Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: a few pointers can save you time and headaches in your lab	David Chesebrough
Sep 90	10	The Spreadsheet: More Than a Calculator Subject: technique Notes: the author gives us insights as to how using the spreadsheet organized his teaching life and led to his development of FlexiCal	Lester Simpson
Sep 90	12	Prepare Grades Easily... Make the Spreadsheet Work for You Distributor/Column: Part V - AppleWorks 3.0 Features Key Terms: COPY BLOCK Subject: gradebook Notes: improvements in AppleWorks 3.0 are especially helpful for gradebooks	Larry Grecian
Sep 90	14	FlexiCal Review - Combining AppleWorks & Calendars Distributor/Column: JEM Software Subject: appointment calendar Notes: automatic monthly and weekly calendars Price: \$30	Lee Hayward
Sep 90	18	JEM's Future Direction Key Terms: Ralph Russo, II Infinitum Subject: company Notes: Outline 3.0 now shipping / new Dat Base software will allow rules for data entry to be established, IIGS development may be coming	Randy Brandt
Sep 90	19	Creating A Single 5-1/4 inch Working Copy of AppleWorks 3.0 with Ti Distributor/Column: Educational TimeOut Subject: technique	Lee Hayward
Sep 90	20	Keeping Files Organized Distributor/Column: One Last Tip Subject: tip Notes: use format YR.Month.Day to keep files in date order	
Nov 90	1	The Data Base Detective Subject: technique Notes: the wonder of the database is that while students learn the basics of database management, they also learn classification, research, and problem-solving skills / The Data Base in Social Studies The Data Base in Science	by Jim Wiggernhorn
Nov 90	1	Educational Management With the AppleWorks Data Base Subject: administration Notes: or "Why People Think I Know What I Am Doing" our Outreach scheduling requires keeping an on-going computer record of upcoming and past presentations / Science Fair management	Dennis Bateman
Nov 90	2	It All Started With The Data Base Distributor/Column: From the Editor Subject: data management Notes: Quickfile (later AppleWorks) seemed infinitely easier and more flexible highlighting ways in which educators have found the AppleWorks data base useful and productive / where is my issue? (bulk mail)	David E. Chesebrough

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Date	Page	Title	Author
Nov 90	3	Claris provides toll free, automated phone support for AppleWorks Distributor/Column: Update Key Terms: PlusWorks 3.0 (run AW 3.0 on II+); Apple product rollout Subject: news Notes: TimeOut SuperForms, Outliner, Platinum Paint (Beagle Bros) catalogs from Kingwood Micro Software and TI&IE The AppleWorks Resource Guide for Teachers and Parents, 2nd edition AppleWorks GS Teacher Template Contest / InWorkds (OCR Software) Jack Anderson makes keynote presentation at AppleFest / GS+ Magazine	by David Chesebrough
Nov 90	5	Natural Collectors Distributor/Column: TI & IE News and Notes Key Terms: knowledge card Subject: technique Notes: student-created data base files provide a perfect way to involve children in research activities and at the same time teach them about the uses of a data base	Jim Carlisle
Nov 90	5	TimeOut For Teachers Contest Winners Subject: contest Notes: Elementary and Secondary applications	
Nov 90	9	Rules and Variations in Merging Data Base Files Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: the difference between merging data base file in AppleWorks 3.0 and earlier versions	David Chesebrough
Nov 90	9	Teaching Thinking Skills With The Data Base Distributor/Column: ISTE Subject: book Notes: covers not only the instruction of data bases, but delves formally into the approaches appropriate to different levels of thinking skills Hypothesis Testing, Synthesis, and Evaluation	Watson, Jim / rb David Ches
Nov 90	10	Printing from the Student Database Distributor/Column: Inside AppleWorks GS Subject: tutorial Notes: printing from the form and list views; and printing part of the database	Marty Knight
Nov 90	11	changing order of columns in List Mode Distributor/Column: AppleWorks GS Database Questions & Answers Subject: tip Notes: selecting database records using   (OR) and by month	Marty Knight
Nov 90	12	What Is StoryWorks? Distributor/Column: TI&IE Subject: education Notes: starting and running StoryWorks StoryWorks allows students to "self-test" themselves, review, research, and test each other System: AppleWorks Price: \$50	rb Ira Garvin
Nov 90	13	The Apple II Hard Disk Primer Distributor/Column: National AppleWorks Users Group (NAUG) / Quality Computers Subject: book / hard disk Notes: how to select, connect, and configure; installing an operating system, organizing files, using management software, installing AppleWorks and other programs Price: \$16.95 (plus \$3 s/h)	Morrison, Gary R. / rb Davi
Nov 90	14	Recycling, AppleWorks & You Subject: environment Notes: there needs to be a significant increase in use of recycled paper products to raise the demand to meet the present glut of supply	by David Chesebrough

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Nov 90	15	Creating a Simple Data Base For On Computer Review Distributor/Column: Beginner's Startup Subject: technique / education Notes: while the data base is a great way to collect and analyze information, it can also be easily made into an onscreen quiz for review	David Chesebrough
Nov 90	17	CrossWorks Rescues Subscriber Data Base for The AppleWorks Educator Distributor/Column: Softspoken Subject: utility Notes: transfers subscription data base from Paradox on the IBM Price: \$100	by David Chesebrough
Nov 90	18	DB Master Professional Distributor/Column: Stone Edge Technologies Subject: data management Notes: the most feature laden data base manager for the Apple II line and offers more power and utility than many alternative in the Macintosh and IBM world	rb David Chesebrough
Nov 90	19	Adding Power and Capabilities to the Data Base Distributor/Column: JEM Software / Beagle Bros Subject: data management Notes: DoubleData (double number of categories allowed) ReportWriter (adds relational reporting capabilities) TotalControl (gives user control over how data is entered)	by Randy Brandt & David Che
Nov 90	20	Speedy Data Base Report Making Distributor/Column: One Last Tip Subject: tip Notes: to cut down on the time customizing report formats, make two MASTER REPORTS -- one in Tables format, one in Labels format	
Jan 91	1	AppleWorks and The Macintosh - Friends or Foes? Distributor/Column: Apple Subject: computer Notes: what does the introduction of the new Macintosh computers mean for the future of the Apple II	Dr. Bernard Gifford
Jan 91	1	School Publishing With AppleWorks & AppleWorks GS Key Terms: Write-On!, SuperFonts Subject: desktop publishing Notes: the manners in which AppleWorks can play a role in having students think clearly in preparing their work and in assisting teachers and students in producing nice looking documents	David E. Chesebrough
Jan 91	2	Getting It Out In Print Distributor/Column: From the Editor Key Terms: Macintosh LC Subject: word processing Notes: how you can improve the process of writing and produce nice looking papers, newsletters, and documents	David E. Chesebrough
Jan 91	3	AppleWorks In Your Classroom: Teacher Edition Distributor/Column: J. Weston Walch Subject: training Notes: a work-text/disk combo of interactive activities for introducing students and teachers to AppleWorks Price: \$60.90	
Jan 91	3	AppleWorks/Microsoft Works Accessories & Enhancements for Educators Distributor/Column: K-12 Micromedia Subject: catalog	
Jan 91	3	A2-Central catalog Subject: catalog Notes: A2-Central products, computer hardware and supplies, and software	

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Date	Page	Title	Author
Jan 91	3	StoryWorks 1.1 Distributor/Column: TI&IE Subject: authoring Notes: added versatility Price: \$50 (\$10 upgrade)	
Jan 91	4	Theft In The Classroom (article by David Thornburg, inCider) Subject: news Notes: Apple IIGS System Disk 5.0.3 update now available, Works to Works 3.0, Teacher's Timesaver (AppleWorks templates) Applefest/LA '90 report	
Jan 91	5	The Spreadsheet and Desktop Publishing Distributor/Column: TI & IE News and Notes Subject: desktop publishing Notes: create newsletters and other three column documents	Jim Carlisle and Dorothy Co
Jan 91	6	TimeOut TextTools Reviewed, Part 1 Distributor/Column: Beagle Bros Subject: word processing utility Notes: glossary, stylesheets	rb Woodrow Webster
Jan 91	10	7 Steps to Easy Page Layout Distributor/Column: Inside AppleWorks GS Subject: desktop publishing Notes: setting up a simple, one page, two-column newsletter	David Chesebrough
Jan 91	12	Headers and Footers For a Professional Look Distributor/Column: Beginner's Startup Subject: word processing tutorial	Beverly Cadieux
Jan 91	13	StoryWorks - A Continuing Look, Part 2 Subject: hypertext tutorial Notes: tips on stack creation / beginning your first stack	Ira M. Garvin
Jan 91	17	Getting Multiple Column Output Distributor/Column: AppleWorks Tips & Tricks Key Terms: NewsMaker, TimeOut CopyBlock, Mr. Publish Subject: technique Notes: there are a variety of ways to have AppleWorks print in two or three columns	Beverly Cadeiux
Jan 91	17	Why doesn't my printer print what I see on the screen? Distributor/Column: AppleWorks Question and Answer Subject: help	Woody Webster
Jan 91	18	AppleWorks' New Though Processor - Outliner Distributor/Column: Beagle Bros Subject: outliner Notes: uses for Outliner; how it works; ease of use Price: \$70	Brandt, Randy / rb Ira Garv
Jan 91	20	AppleWorks 2.0/3.0 Shortcuts To Page Formatting Distributor/Column: One Last Tip Subject: tip Notes: control-B: bold control-L: underline control-C: center (AppleWorks 3.0) control-P: force page break (AppleWorks 3.0)	
Mar 91	1	Getting Macintosh Looks From AppleWorks Subject: technique Notes: using the AppleWorks add-on TimeOut SuperFonts, you can use AppleWorks to produce creative looking papers, posters, name tags, and much more / letterhead, setting up SuperFonts, special print needs in math, science & languages, bulletin board notices, student reports	David E. Chesebrough

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Date	Page	Title	Author
Mar 91	1	What Is a Font? Key Terms: serif, sans serif, points Subject: technical Notes: Apple II users now enjoy a number of programs that use fonts to enhance printed output / printing special characters	by Beverly Cadieux
Mar 91	2	Getting Fancy - Guttenberg Revisited Distributor/Column: From the Editor Key Terms: TimeOut SuperFonts Subject: printing Notes: today, through the advent of the computer, some of the artistic qualities of the hand lettering of the monks comes back into the power of the everyday writer.	David E. Chesebrough
Mar 91	3	SuperPatchNet 1.0 / SuperPatch 7.0 Distributor/Column: Quality Computers Subject: patch Notes: works with network version of AppleWorks / adds 34 new patches System: AppleWorks	
Mar 91	3	1990 edition of the Kula Index Distributor/Column: Kula Software Subject: index System: AppleWorks Price: \$8	
Mar 91	3	New AppleWorks Educational Materials Distributor/Column: J. Weston Walch Subject: education Notes: Real-Life Keyboarding Projects, Word Processor, Spreadsheet, and Data Base Activities; Murder at Mythical Micro: Exploring AppleWorks	
Mar 91	3	AppleWorks for Educators - A Beginning and Intermediate Workbook Distributor/Column: ISTE Subject: education Notes: updated for Appleworks 3.0 Price: \$26.95	Rathje, Linda
Mar 91	4	Ultimate Words / Ultra-AppleWorks Distributor/Column: Kingwood Micro Software Subject: utility Notes: checks over 1300 grammatical phrases, capitalizations, and punctuation situations / a 12 lesson tutorial in UltraMacros programming	/ Nelken, Will
Mar 91	4	UltraAwesome Macros Distributor/Column: Marin MacroWorks Subject: utility Notes: over 400K useful and utilities for AppleWorks, including Grammar Checker Box Drawing Tool, SuperFonts Printing Menu, Greeting Card Maker Price: \$19.95 + \$2.50 s/h	Nelken, Will
Mar 91	4	1040Works Distributor/Column: NAUG Subject: tax Notes: professionally prepared AppleWorks spreadsheet templates for computing Federal Income Tax	
Mar 91	4	JEM Software Upgrades (FlexiCal 1.4, PathFinder, SpellCopy) Subject: update Notes: Beagle Bros Upgrades (network version of Outliner, TimeOut SuperForms)	
Mar 91	5	Fonts, Fonts, and more Fonts Distributor/Column: TI&IE News and Notes Key Terms: IIGS fonts, \$C8 fonts Subject: technique Notes: adding fonts to SuperFonts	Jim Carlisle

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Mar 91	7	Your First SuperFonts Report Distributor/Column: Beginner's Startup Subject: tutorial Notes: in this activity, the beginner will create and print with SuperFonts a simple report with centered title (large font, italics), student name, class period and then the report in a smaller font	David Chesebrough
Mar 91	9	error copying SuperFonts fonts (make sure directory names are diffe Distributor/Column: AppleWorks Question & Answer Subject: tip Notes: copying fonts to a slot and drive (watch out for ProDOS limit of 51 files) / SuperFonts TAB command macro error	Beverly Cadieux
Mar 91	9	How To Use The AppleWorks Educator Beagle Buddy Subject: software upgrades Notes: updates to TimeOut, JEM Software, and ProSe1 8 and 16 may be ordered from Beverly Cadieux	
Mar 91	10	Creating Reports From The Student Database Distributor/Column: Inside AppleWorks GS Subject: tutorial Notes: seven steps in creating a custom database report: select records, sort database, select fields, create headers or footers, select report format decide on summary or full report, create the report	Marty Knight
Mar 91	12	different forms of fonts are for better quality printing Distributor/Column: AppleWorks GS Fonts Questions & Answers Subject: tip Notes: Font.Lists file, formal and professional fonts (try Bookman) Courier 12 is supposed to resemble a typed page	Marty Knight
Mar 91	12	Adding Fonts For AppleWorks GS Subject: technique Notes: AppleWorks GS requires the fonts to be on the AWGS System Disk	
Mar 91	17	Ultimate Fonts Subject: foreign language Notes: prepares common AppleWorks text for printing with SuperFonts in the proper characters of French, Spanish, German, Swedish, Italian, Portuguese, Danish, and other languages	Cadieux, Beverly / rb Will
Mar 91	20	Creating Overheads With SuperFonts Distributor/Column: One Last Tip Subject: tip Notes: use SuperFonts to create master pages for overhead transparencies by employing large fonts and clear styles	
May 91	1	Son of StoryWorks: A Tutorial, Part 3 Subject: tutorial Notes: constructing a "bare bones" quiz stack	Ira M. Garvin (with help fr
May 91	1	Tips & Resources For AppleWorks Workshops Subject: tip Notes: some advice in conducting AppleWorks workshops	David E. Chesebrough
May 91	2	Looking Ahead To Summer AW Learning Distributor/Column: From the Editor Subject: education Notes: one of the items on the summer agenda might be spending some time learning to use AppleWorks better	Dave
May 91	3	Apple IIe card for the Mac LC Distributor/Column: Apple Subject: computer emulator Notes: a high level of compatibility with existing IIe programs	
May 91	3	GS/OS 5.0.4 Released Subject: operating system Notes: a minor revision which fixes some bugs	



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May 91	3	InWords Distributor/Column: WestCode Subject: OCR Notes: read printed or typed documents into AppleWorks	
May 91	3	Apple slashes number of educational dealers Distributor/Column: Apple Computer Key Terms: Apple Educational Sales Consultants Subject: policy Notes: local dealers have to turn all educational sales to a single dealer designated for the entire region	
May 91	4	Why Should I Buy Recycled Paper / EnviroWorks Subject: environment Notes: if more people choose recycled paper instead of virgin paper, it would be a significant step toward improving environmental quality / EnviroWorks is a disk with an extensive database and supportive bibliography and tips files	/ Dr. Cynthia Fields
May 91	4	Sorry If We've Been Slow Subject: business Notes: growing kids and an overrun office space encouraged us to add an addition and rework some internal spaces in the existing structure	Dave
May 91	5	Spice Up Your AppleWorks Screens Subject: technique Notes: you can add real pizzazz to the onscreen looks of your AppleWorks documents with MouseText characters	Jim Carlisle
May 91	6	Getting Word Processor Indentation Correct For Bullet Display Key Terms: STICKY SPACE, GROUP BEGIN and GROUP END Subject: tip Notes: the indent feature is best utilized when creating "bulleted" paragraphs or "hanging" paragraphs and outlines / use <OA>-K to see where AppleWorks will give you automatic page breaks	Woody Webster
May 91	6,1	The AppleWorks Resource Guide for Teachers and Parents Distributor/Column: Claris Subject: resource Notes: the best single source for identifying useful templates and resources for educational applications of AppleWorks and AppleWorks GS	Jim Carlisle
May 91	7	Using The Word Processor Clipboard Distributor/Column: Beginner's Startup Subject: tutorial Notes: this activity will guide you through using the Clipboard to transfer information from one word processor file to another	David E. Chesebrough
May 91	10	Introduction to AppleWorks GS Distributor/Column: MECC Subject: manual Notes: a collection of nine hands-on activities designed for learning the six modules of AppleWorks GS Price: \$20	Sienkiewicz, Gail / rb Mart
May 91	11,	Speed Up AppleWorks GS Subject: tip Notes: work with a readable type on the screen (e.g. Shaston font), then switch back before printing / problems often trace back to the amount of memory -- avoid having numerous files open at one time	
May 91	13	AppleWorks spellchecker (TimeOut Quickspell) Distributor/Column: Questions For The AppleWorks Educator Subject: tip Notes: AW looked up until joystick was unplugged (one-way) translator for AWGS to MacWrite II has been developed	David

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Date	Page	Title	Author
May 91	13	Printer Options Proving Sticky? Subject: tip Notes: remove printer options with <OA>-D(elete)	
May 91	16	TimeOut TextTools (part 2 of review) Distributor/Column: Beagle Bros Subject: utility Notes: QuickTabs (define custom rulers), MarkMerge (sophisticated mail merge), MultiPrint, CopyBlock (copy rectangular blocks), Analyst (shows number of times word has been used), Indexer, Table of Contents Generator, Carriage Return Stripper Price: \$50	rb Woody Webster
May 91	19	We're Fighting The Postal Rate Increases! Subject: help Notes: what we need to fight a logical price increase in subscription rates	
May 91	19	Get Free Subscription Or Extension Subject: offer Notes: if your article is published, you'll receive a free full year subscription (or renewal) / your tip will get you a 2 issue extension	
May 91	20	Spreadsheet Power For Forms Distributor/Column: One Last Tip Subject: tip Notes: a spreadsheet offers a strong alternative in creating forms / the trick is to make all columns one character wide	
Jul 91	1	AppleWorks On The Macintosh LC - The Real Story Distributor/Column: Apple Subject: emulation Notes: we have not encountered a single problem in any AppleWorks module System: Mac LC with IIe card Price: \$199	rb David E. Chesebrough
Jul 91	1	Fun With Graphs - Using TimeOut Graph to Make On-Screen Art Subject: graphics Notes: introductory instructions for some graph art: graph art with patterns, graph sunburst, experimenting	Beverly Cadieux
Jul 91	2	One million educational Apple II users can't be wrong Distributor/Column: From the Editor Key Terms: MS-DOS, Macintosh Subject: education Notes: (nor put out to pasture) / I see a variety of transformations in schools but all of them involve still employing Apple IIs in productive fashions usually powered by AppleWorks	David E. Chesebrough
Jul 91	3 (	Apple Computer Reduces Educational Pricing Distributor/Column: Update Key Terms: Plus Works III (run AppleWorks 3.0 on your Apple II Plus) Subject: news Notes: new Apple II software/hardware announcements at KanasFest (System 6.0, HyperStudio 3.0, super fast Apple II Ethernet card, new SuperDrive, new ProDOS 8) / SchoolWorks: Department Head (from K-12 MicroMedia) Kingwood Micro Software has moved, offers Beagle Bros software TimeOut-Central (disk publication devoted to AppleWorks and TimeOut)	by David Chesebrough
Jul 91	4,	Companion Plus Distributor/Column: Beagle Bros Subject: utility Notes: adds new features to AppleWorks Companion: date math, TextLoader+, clock display, Spelling Checker patch, patches to disable certain menu selections, specify dictionary locations, new version of Patcher Price: \$50 (\$23.50 upgrade)	Munz, Mark and Randy Brandt
Jul 91	4	Big Changes At Apple Computer Subject: company policy Notes: Apple has drastically altered its approach to selling computers -- slashed prices, added lower priced LaserWriter printers, and adopted a high volume goal / "As soon as the LC with IIe card came out, Apple IIs completely disappeared from any advertising of Apples that I have seen"	by David Chesebrough

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Date	Page	Title	Author
Jul 91	5	Using the Spreadsheet to Produce School Passes Distributor/Column: AppleWorks Tips & Tricks Subject: tutorial Notes: a simple way to use the AppleWorks spreadsheet to produce study hall passes which can be kept in "pads"	William Schuck
Jul 91	5,1	Changing Spreadsheet Column Widths Subject: tip Notes: column width shortcuts (use TimeOut SpreadTools or UltraMacros) cancelling a footer or header command keeping track of your test and lesson files	
Jul 91	7	The Premiere of the Volume 5 Template and File Disk Subject: resources Notes: files which provided samples or screen shots to illustrate points or articles and tips from the issues in this volume year / products mentioned or reviewed / data base index (from Kula Software) Patcher 1.6.1, Change-a-file, Resurrection, GS/OS Desk Accessory	by David E. Chesebrough
Jul 91	8	The Ins and Outs of Desk Accessories Key Terms: NDA, CDA Subject: tutorial Notes: add-on modules you can add to your system disk to access from any GS/OS or Macintosh program System: GS / Mac	Marty Knight
Jul 91	8	AppleWorks Printing Gets Macintosh Look! Subject: publishing Notes: SuperFonts and SuperFonts Activity Guide are a dynamic combination to enable you to give your AppleWorks documents a whole, new, professional look Price: \$74.85 (for subscribers)	
Jul 91	9	Safe Saving Distributor/Column: Beginner's Startup Subject: tutorial Notes: good practice steps for saving your work general rules: number of disks, naming disks, storage of disks, multiple file names	David E. Chesebrough
Jul 91	10	InCider Offers New AppleWorks/AppleWorks GS Support Distributor/Column: Inside AppleWorks GS Key Terms: Cynthia Field Subject: publishing / education Notes: inCider's Art Gallery (approximately 300 images grouped into 15 files of 20 each) / AppleWork GS Productivity Pak (Memo Pads, name badges, etc.) / Pak II (custom calendars, booklet sized publications, College Guide) Price: \$40, \$30, \$30	rb David Chesebrough
Jul 91	12	Bringing Apple Preferred Format Images into AppleWorks GS Key Terms: lasso, marquee tool Subject: technique Notes: how to select images from Apple Preferred graphic files (which is used by a number of Apple IIGS paint programs)	
Jul 91	12	New AppleWorks GS Educational Resource Distributor/Column: The AppleWorks Educator and TI&IE Subject: resource Notes: school calendar & lesson plans page layouts, president and geometry data bases, and much more System: AppleWorks GS Price: \$30	Knight, Marty
Jul 91	12	SuperFonts and Mail Merge (need a workaround) Distributor/Column: AppleWorks Q & A Subject: tip Notes: printing a six line message (tell the printer not to accept Top of Page commands)	Woody Webster

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Jul 91	13	Change-a-file Distributor/Column: Review Corner Key Terms: shareware Subject: utility Notes: converts AppleWorks 3.0 files to AppleWorks 2.x files, recovers damaged AWP and ADB files, changes AWP files to TXT files and back (useful for transferring AppleWorks files via modem), remove line feeds and control characters Price: \$8 (shareware)	Portnoy, Harold / rb Lee Ha
Jul 91	20	AppleWorks 3.0 Special Saving Feature Distributor/Column: One Last Tip Subject: tip Notes: When you first add the file to edit, save it to your backup disk. From then on use <OA>-S to save frequently to the backup disk. At the completion of your work, press <OA>-<control>-S to save the file back to your original disk	
Sep 91	1	Science Investigation With The AppleWorks Spreadsheet Subject: science / curriculum and instruction Notes: fifth and sixth grades use the AppleWorks spreadsheet to conduct an experiment that involved analysis, data collection, and the formulation and testing of hypothesis. Their experiment was about reaction time.	Marty Schatz
Sep 91	1	Copying Document and Pictures Into AppleWorks & AppleWorks GS Subject: scanner / OCR Notes: using the Quickie Scanner and the Lightning ScanGS / InWords works with a scanner to allow you to scan text, then convert the scan into a file that you can use with your word processor, data base, spreadsheet or	Ira M. Garvin
Sep 91	2	Computer Integration -- Challenge Yourself Distributor/Column: From the Editor Subject: education Notes: integration of the computer has to start with a teacher becoming comfortable with using the computer	David E. Chesebrough
Sep 91	3	Slide-On battery Distributor/Column: Night Owl Subject: battery Notes: an inexpensive alternative to taking your computer to the dealer to change the battery System: GS Price: \$17	
Sep 91	3	Concerns About Zip Company Support Subject: support Notes: long delays and lack of responsiveness to defective products	
Sep 91	3	3.5 inch disk drives / hard disk drives Distributor/Column: AMR / Applied Engineering (AE) / Resource Central Subject: disk drive	
Sep 91	3	Resource Central / Quality Computers / ISTE / Kingwood Micro Softwa Subject: catalog	
Sep 91	4	Ultimate Macros v.5.0 / Ultimate Fonts v1.3 / TO.Handbook update Distributor/Column: Kingwood Subject: utility / update	
Sep 91	4	TotalControl Distributor/Column: JEM Software Subject: data management Notes: adds many enhancements to the AppleWorks database Price: \$63	
Sep 91	4	ALUG newsletter Distributor/Column: Apple Library Users Group Subject: newsletter Price: free	Monica Ertel, librarian

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Sep 91	4	QuickView Distributor/Column: Beagle Bros Subject: word processor Notes: an AppleWorks-compatible word processor reader that runs outside AppleWorks Price: freeware (soon)	Munz, Mark
Sep 91	5	Hands-On AppleWorks 3.0 Distributor/Column: Computer Literacy Press Subject: book Notes: instructional package created especially for use with version 3.0 of AppleWorks Price: \$22	
Sep 91	5	Creating Class Labels Distributor/Column: AppleWorks Tips & Tricks Subject: tip Notes: helps students organize notebooks, folders and books by topic, teacher period and the like	David Chesebrough
Sep 91	7	Ways to use AppleWorks to make your job a little easier Distributor/Column: TI & IE News and Notes Subject: tip Notes: customized gradeboo, student data base, letters, lesson plans, test questions, desktop publishing, On-Screen Tests and Quizzes	Jim Carlisle
Sep 91	8	Editing The AppleWorks/QuickSpell Custom Dictionary Subject: tutorial Notes: how delete words from the custom dictionary	Lee Hayward
Sep 91	9	Batch Operations For Quick Work Distributor/Column: Beginner's Startup Subject: tutorial Notes: you can choose several files for a particular action	David E. Chesebrough
Sep 91	10	using Print Shop IIGS "letterheads" with AppleWorks GS letters Distributor/Column: Inside AppleWorks GS -- Questions and Answers For Our Expert Subject: technique Notes: (convert the Print Shop IIGS graphic into an APF (Apple Preferred Format) graphic with the Graphic Exchange / problems with AppleWorks GS 1.1, System disk 5.0.4, and Sider (get an upgrade to the Sider ROM)	Marty Knight
Sep 91	10	using AWGS to print out mailing labels Distributor/Column: Inside AppleWorks GS -- Questions and Answers For Our Expert Subject: tip Notes: / printing more than one form on a page / garbaged AWGS database (use Save As to keep a backup copy) / no way to make a reference to the previous record in a math formula / field names disappear in the List mode (Epson GS/OS driver problems)	Marty Knight
Sep 91	11	monospaced font for editing text files Distributor/Column: Inside AppleWorks GS -- Questions and Answers For Our Expert Subject: tip Notes: / problems with superscripts and line spacing / MacWrite II imports AWGS WP files / accessing the dictionary without AWGS (uses proprietary packed format) / password protect AWGS word processor files (Encrypter by Karl Bunker)	Marty Knight
Sep 91	14	AppleWorks User Profile Key Terms: NAUG, TI&IE, AppleWorks GS, UltraMacros Subject: profile Notes: the point is that using AppleWorks and AppleWorks GS saves time in the long run	Marty Knight
Sep 91	15	Files That Can Be Deleted From The AppleWorks 3.0 Disk Key Terms: SpellCopy Subject: tip Notes: assuming that you are using a single 3.5 inch disk for AppleWorks, here's what you can do to make more room on the AppleWorks disk for your own use.	Beverly Cadieux

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Sep 91	19	Be prepared for the end of the Macintosh Distributor/Column: One Last Chuckle Key Terms: IBM, Macintosh Forever! Subject: industry Notes: the next big computer will be in RISC based computers	MacWeek
Sep 91	20	Recycling Paper With Your ImageWriter Distributor/Column: One Last Tip Subject: tip / environment Notes: use the other side / use single sheets with friction feed / have boxes for reusable and recyclable paper	
Nov 91	1	Computers And Problem Solving Subject: education Notes: it is important for teachers to consider whether or not computers can be used to generate assignments that help students develop their higher-order thinking skills / a database example	David Moursund (Executive 0
Nov 91	1	Networking AppleWorks Key Terms: SuperPatchNet Subject: network Notes: installing a network allows a school to obtain maximum benefit from existing software and hardware System: DigiCard, AppleShare	by Lee Hayward
Nov 91	2	Professional Standards & Using AppleWorks Distributor/Column: From The Editor Key Terms: The Carnegie Science Center, school board Subject: experience Notes: quality education can be had in the right environment by challenging an eager, self-motivated group of professionals, regardless of salary	David E. Chesebrough
Nov 91	3	The Magic File Cabinet Distributor/Column: Magical Software Subject: data management Notes: adds "buttons" to AppleWorks. When these buttons are activated, information related to that data base record "pops" to your screen System: AppleWorks 3.0 / UltraMacros 3.1 Price: \$17	Hayman, Gary
Nov 91	3	AppleWorks 3.0 to French Distributor/Column: JEM Software Subject: foreign Notes: changes every menu and every screen message in AppleWorks 3.0 to French Canadian Price: \$45 (\$230 (license fee)	Lurot, Daniel
Nov 91	3	LockOut 2.0 Distributor/Column: SuperStuff Subject: security Notes: protect the control panel from exploring and mischievous students System: GS Price: \$50 (includes site license)	Link, John
Nov 91	3 (	Mac LC IIe Emulator Card Version 2.0 Distributor/Column: Apple Subject: computer emulation Notes: adds support for hard disk drives and AppleShare network volumes	
Nov 91	4	WriteWorks Distributor/Column: Husky Blue Software Subject: education / writing Notes: a collection of data base templates, custom report formats and special macros that allow you to create an outline, take notes and coordinate them with the outline, organize research information, create a rough draft, enter references, and "automatically" generate a bibliography System: AppleWorks Price: \$40	Hopkins, John

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Nov 91	4	More Useful Catalogs Distributor/Column: various Subject: catalog Notes: Roger Coats, Sun Remarketing, Earth Care Paper Inc., Paper Direct, K-12 MicroMedia Publishing's Fall/Winter 1991 catalog	
Nov 91	4	ECON Hard Drive Distributor/Column: Econ Technologies Subject: hard drive Notes: The Pegasus line of SCSI hard drive systems are designed to mount inside the Apple IIGS System: GS Price: \$599 (52 MB), \$769 (105 MB), \$1099 (\$210 MB)	
Nov 91	4	Applied Engineering Changes Support, Upgrades Internal Hard Drive Distributor/Column: Applied Engineering Subject: support / hard drive Notes: 900 number has been installed for technical support (which many people have taken issue with) / new Vulcan Gold offers more speed	
Nov 91	5	TimeOut SuperFonts and AppleWorks Mail Merge correction Subject: technique Notes: the simple truth is that SuperFonts does allow mail merge items to be printed... (if you follow certain rules)	Jerry Kelly
Nov 91	5 (	Outliner Distributor/Column: The WORKS Subject: outliner Notes: organize information up to six levels deep Price: \$70 (\$48 special for subscribers)	
Nov 91	7	Heart Pounding AppleWorks Activity! Distributor/Column: TI & IE News & Notes Subject: classroom activity Notes: a graphing activity which will allow students to examine their pulse rate and graph the results	Jim Carlisle
Nov 91	9	Organizing With Spreadsheet Outlines Distributor/Column: Beginner's Startup Subject: tutorial / outliner Notes: the AppleWorks spreadsheet makes it easy to set up information in rows and columns, making it a natural option for creating outlines	David E. Chesebrough
Nov 91	10	Moving Files and Desk Accessories Distributor/Column: Inside AppleWorks GS Subject: tutorial Notes: the Volume 5 Template & File Disk contains GS files which cannot be copied with (non-GS) Apple II programs / how to copy disks and files for the Apple IIGS (using the Finder) / making room on your System Disk	David Chesebrough
Nov 91	12	making sure the data report is not too wide for the page Distributor/Column: AppleWorks Questions and Answers Subject: tip Notes: changing the starting page number / unwanted Standard Values / deleting all records in a database file	Bev Cadieux
Nov 91	13	Gary Morrison Distributor/Column: AppleWorks Educator Profile Key Terms: Q Learning System, RepairWorks Subject: profile Notes: professor at Memphis State uses and teaches AppleWorks "wow was AppleWorks great!"	
Nov 91	14	Evaluating Templates & Resource Files For Student Use Subject: software Notes: in evaluating templates, consider the following general criteria: appropriate use, educational objectives, integration, grade level, necessary AppleWorks skills, creative use of AppleWorks features, clear underlying principles, general quality	David E. Chesebrough

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Nov 91	15	Use the Database as a Student Tool for Problem-Solving Distributor/Column: AppleWorks Tip Key Terms: milepost Subject: research results Notes: five critical factors played a role in determining student success in using databases in social studies classrooms: clear presentation, ample time, cooperative groups, visible modeling, structured guidance	
Nov 91	17	Ten Reasons For Using TimeOut UltraMacros (even without writing mac Key Terms: Randy Brandt, Ultra-Appleworks, TO.Handbook, Texas II newsletter Subject: tip Notes: clock display, screen blanker, entering today's date, entering time, converting upper and lower case, copying cells (not only in spreadsheets), special deletes/undo delete, mouse, built-in macros, other programs System: UltraMacros	Beverly Cadieux
Nov 91	19	Tips for AppleWorks GS Subject: tip Notes: use the word processor module to write the text, do columns by using Set Guides, use the Page Layout for Better Graphics printing	
Nov 91	19	Why Should I Buy Recycled Paper? Distributor/Column: Earth Care Paper Subject: environment Notes: "Producing one ton of paper from discarded waste paper uses 70% less energy, half the water, results in 74% less air pollution and 35% less water pollution, saves 17 pulp trees, reduces solid waste going to landfills, and creates 5 times more jobs than producing a ton of paper from virgin wood pulp."	Recycled Paper Catalog
Nov 91	19	Getting The Best Looks From Your Fonts Subject: tip / desktop publishing Notes: Attractive SuperFonts printouts can be produced if you reduce those great looking 27 point Helvetica, Times and Courier fonts that come with Beagle Bros' GS Font Editor System: SuperFonts	
Nov 91	20	Data Base Entry Shortcut Distributor/Column: One Last Tip Subject: tip Notes: AppleWorks has a Standard Value option which allows you to establish an entry for a category which appears each and every time a new record appears	
Jan 92	1	To Build On AppleWorks and the Apple II, Or Not Subject: support Notes: seven points to guide your decision -- the case for sticking with AppleWorks	by David E. Chesebrough
Jan 92	1	Using the AppleWorks Database to Personalize Math Problems Subject: technique Notes: wouldn't it be great if you could give each student in your math class a set of problems that specifically referred to his or her name, friends, favorite food, favorite sports, or favorite singer?	by Katherine Abraham
Jan 92	2	Future Predictions For AppleWorks Distributor/Column: From the Editor Subject: software Notes: are we going to toss out the Apple IIGS and IIC computers which run AppleWorks to handle the registrations, inventory, accounting, reporting and support of \$250,000 worth of educational programs we presently deliver?	David E. Chesebrough
Jan 92	3	Science Project Data Bases Distributor/Column: Applied Educational Technology Subject: science Notes: collection of AppleWorks files offers a comprehensive listing of ideas, addresses, articles, procedures, books, topics, kits, information sources, materials and lab equipment that a student may use Price: \$20	Farmer, Michael



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Jan 92	3	An Introduction to Computing Using AppleWorks Distributor/Column: Lawrenceville Press Subject: text book System: AppleWorks / Microsoft Works	
Jan 92	3	Apple Expo Replaces AppleFest Distributor/Column: Event Specialists Subject: trade show Notes: Apple Expo East to be held in conjunction with The Boston Computer Society	
Jan 92	3	new Mac LC Apple II Emulator Software Problems Distributor/Column: Apple Subject: bug Notes: update inadvertently defeats Apple File Exchange / how to remedy the problem	
Jan 92	3	Pointless Distributor/Column: WestCode Software Subject: printing utility Notes: based on TrueType outline font technology, Pointless eliminates unsightly text with jagged edges System: GS / GS/OS 5.04 or later Price: \$70	
Jan 92	3	Beagle Bros news Subject: support Notes: support for TimeOut series has been suspended (try Beagle Buddies) / upgrade to BeagleWorks from ClarisWorks, GreatWorks, Microsoft Works, RagTime, Desk, AppleWorks 3.0, or AppleWorks GS Price: \$100	
Jan 92	4	Ultimate Words Distributor/Column: Kingwood Micro Software Subject: grammar checker Notes: automatically scans your documents for 850 faulty, overused, or redundant phrases System: AppleWorks 3.0 Price: \$28	
Jan 92	4	Texas II Distributor/Column: Kingwood Micro Software Subject: newsletter Notes: send in your yearly \$1.00 contribution!!! Price: \$1	
Jan 92	4	DB Pix / OmniPrint Distributor/Column: JEM Software Subject: graphics utility / printing utility Notes: view Hi-Res and Double Hi-Res graphics attached to database records / enhanced ImageWriter II output: italics, script, math, sideways, inverse, fonts, and patterns	
Jan 92	4	1040Works Distributor/Column: National AppleWorks Users Group Subject: tax Notes: updated for 1991 Price: \$36	
Jan 92	5	Classroom Surveys with AppleWorks Distributor/Column: TI & IE News and Notes Subject: social studies Notes: AppleWorks can be used for informal but informative school surveys	Jim Carlisle
Jan 92	6	Meet Contributing Editor Woody Webster Subject: profile Notes: when Woody's not teaching music or computers, he's managing his own professional photography studio	

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Jan 92	7	Portable AppleWorks Station Sought Distributor/Column: Letters Key Terms: portable Subject: technique Notes: wants to use AppleWorks in several locations	Pat Konopnicki / Dave
Jan 92	7	Searching For SuperFonts Fonts Distributor/Column: Letters Subject: font Notes: need to configure TimeOut to look for fonts on new disk	Lloyd Tetrick
Jan 92	8	AppleWorks Connectivity With IBM Sought Distributor/Column: Letters Subject: file transfer Notes: the advantages of using CrossWorks vs. simply transferring ASCII files via modem	Del Conkright
Jan 92	9	Seeing The Picture Better With Spreadsheet Windows Distributor/Column: Letters Subject: tip Notes: how to hold names steady while moving through the spreadsheet	Gary Gillarno
Jan 92	9	TimeOut On The Mac LC Tip Distributor/Column: Letters Subject: tip Notes: configuring TimeOut to find the TimeOut applications on a Mac LC	Pete Davenport
Jan 92	9	Network Software Praised: SuperPatchNet Distributor/Column: Quality Computers Subject: network Notes: allows you to completely turn off the AppleWorks beep Price: \$80	Debbie Hanley
Jan 92	10	Classroom Management Disk For AppleWorks 3.0 Distributor/Column: inCider / A+ Subject: templates Notes: outstanding package of AW templates with accompanying printed manual: Grade Equivalent, Planning Calendar, Test Bank, etc. Price: \$10	Carlisle, Jim / rb David E.
Jan 92	14	Four Ways To Build A Low Cost AppleWorks Lab Key Terms: father, Sun Remarketing, Shreve Systems Subject: computer lab Notes: a great time to take advantages of price breaks with Apple IIs	by David E. Chesebrough
Jan 92	16	Resources Subject: resources Notes: The AppleWorks Educator, Beagle Bros, Claris, inCider/A+, JEM Software, K-12 MicroMedia, Kingwood Micro Software, NAUG, Quality Computers, Resource Central, TI&IE	
Jan 92	17	One Way To Link AppleWorks And The Macintosh Key Terms: AppleTalk, MacWrite II Subject: connectivity Notes: Mac System 7 and AppleShare allows GS to write to Mac hard drive	by Lee Hayward
Jan 92	18	My Favorite TimeOut Enhancement: FileMaster Distributor/Column: Educational TimeOut Subject: file management Notes: delete subdirectories, copy files, compare files, change subdirectory names, lock files, copy disks, compare disks, format disks, copy subdirectories System: AppleWorks Price: \$50	rb Woody Webster
Jan 92	19	AppleWorks Teacher Resource Disk Subject: templates Price: \$15	

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Jan 92	20	Keep groups of text together Distributor/Column: One Last Tip Key Terms: Page Preview Subject: tip Notes: use GB (group begin) and GE (group end)	
Mar 92	1	Creating Student-Friendly AppleWorks Templates Subject: technique Notes: careful planning of templates and resource files will maximize the great educational potential of the computer using AppleWorks	by David E. Chesebrough
Mar 92	1 (	Pegasus 50i Distributor/Column: ECON Technologies Subject: hard drive Notes: the combination of a hefty power supply and very reliable hard disk makes an unbeatable combination	rb Gary R. Morrison, EdD
Mar 92	2	Maximize What You Have Distributor/Column: From the Editor Subject: technology Notes: a key strength of AppleWorks is that it is a glove which fits many hands allowing you to maximize its capabilities depending on the hardware configuration	David E. Chesebrough
Mar 92	3	StoryWorks Distributor/Column: Teachers Idea & Information Exchange Subject: hypertext Notes: site license costs has been reduced / 18 Apprentice files have been assembled System: AppleWorks Price: \$50 / \$250 (site license per building)	
Mar 92	3	The Brenda Summers Writing Files Distributor/Column: Didatech Software Subject: writing Notes: 30 files integrate basic word processing concepts with exercises to develop writing skill System: AppleWorks Price: \$101	
Mar 92	3	Report Transporter Distributor/Column: Steve Beville Subject: data base utility Notes: will copy a report format from one AppleWorks database file to another System: AppleWorks Price: \$22	Beville, Steve
Mar 92	3	Public Domain Library Catalog Distributor/Column: National AppleWorks Users Group Subject: software Notes: lists more than 200 disks filled with templates, utility programs, and fonts for AppleWorks and AppleWorks GS Price: \$5	
Mar 92	3	Apple II Enhancement Guide Distributor/Column: Quality Computers Key Terms: Hard Drive Buyers Guide Subject: hardware / tutorial Notes: covers not only hard drives, but also accelerators, memory upgrades, ProDOS and directories, GS/OS and the Finder, as well as a complete glossary	
Mar 92	4	BeagleWorks Distributor/Column: Beagle Bros Subject: integrated Notes: Charlie's AppleSeeds will help you upgrade to BeagleWorks System: Mac Price: \$300	

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Mar 92	4	FileMaster pathnames Subject: tip Notes: <OA>-<Return> will display the Change Current Disk option and allows you to pick a new path or disk before commencing with the file activity	Randy Brandt
Mar 92	4	Arranging Avoids Waste / Extras Save Formatting / Record Layout Tri Distributor/Column: Database Tips Subject: tip Notes: arranging data base files before printing will resuming printing in case of a data base jam / create flexible data bases by adding extra categories / use <OA-L> to alter form for easy entry and readability	
Mar 92	5	Poetry from Memory Distributor/Column: TI & IE News and Notes Subject: reading Notes: a visit by Joel Perlish "reminded me what a value it is to have a stock of poetry to share with others" / a fairly simple AppleWorks spreadsheet which provides a means of learning poetry a line at a time System: AppleWorks 3.0	Jim Carlisle
Mar 92	8	Headers & Footers, Subdirectory Guidance & Problem Solving Distributor/Column: AppleWorks Questions & Answers Subject: tip Notes: how to print headers and footers correctly / "disk full" message when disk is not full means disk directory is full (use subdirectories) / subdirectory creation errors	Woody Webster
Mar 92	9 (	First Grade Publishing With TimeOut SuperFonts Distributor/Column: Beginner's Startup Subject: tutorial Notes: TimeOut SuperFonts enables first grade students to use the computer as a publishing tool under the direction of teachers who have limited experience using computers	Path Schoeller
Mar 92	10	Making Room When Needed Distributor/Column: Inside AppleWorks GS Subject: technique Notes: clearing space for NDA's on your 5.0.4 System Disk / use the configure option to load only the modules you actually need / Claris Memory Tester	by Marty Knight and David C
Mar 92	14	Student Report Integration - AppleWorks At Its Best Key Terms: building bridges from toothpicks Subject: technique Notes: an activity which has students use the data base to compile and evaluate a science project, a spreadsheet to perform some quick calculations, and the word processor to refer to teacher notes and write a report integrating the information from the data base	David E. Chesebrough
Mar 92	16	How To Get Your Beagle Bros, JEMS and KingWood Micro Programs updat Distributor/Column: Educational TimeOut Key Terms: Texas II Subject: software updates Notes: current versions of AppleWorks add-ons and how to get your programs updated	by David Chesebrough / Beve
Mar 92	18	Password Protection For AppleWorks Subject: security Notes: a macro to password protect a disk System: UltraMacros	William Schuck
Mar 92	19	A Personal Note From The Publisher Subject: business Notes: Dave relates what is going on now and what the subscriber "family" can do to help	
Mar 92	20	Creating An Automatic Printing Station Distributor/Column: One Last Tip Subject: tip Notes: MultiPrint (which comes on TimeOut TextTools) allows you to continuously load and print files saved on disk	

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May 92	1,	System 6.0 Arrives!! Subject: systems software Notes: offers an enhanced interface, greater speed and performance, and data exchange capabilities / File System Translators, Teach, Archiver, Media Control toolset, Universal Access, ProDOS 2.0, incompatibilities with RAMFast memory and Pointless	David E. Chesebrough
May 92	1	A 3-In-1 Test Maker Using The AppleWorks Data Base Subject: technique Notes: use a data base to create and print a test in multiple choice, fill-in-the-blank, or true/false form	William Schuck
May 92	2	Hope Springs Eternal Distributor/Column: From the Editor Subject: industry Notes: excitement over Apple II/AppleWorks developments: Apple releases new systems software, Quality Computers commits to Beagle Bros products, new software and hardware	David E. Chesebrough
May 92	3	new system software for GS / KansasFest & Apple Central Expo Distributor/Column: Update Subject: news	by David Chesebrough
May 92	3	Formulate / Express Distributor/Column: Seven Hills Software Subject: math / print spooler Notes: produce math and science formulas to be printed / spools your document to disk for printing in the background	
May 92	3	DB Pix Distributor/Column: JEM Software Subject: database utility Notes: hires, double hires and PrintShop graphics may be attached to categories in a file and displayed by pressing <OA>-B System: AppleWorks 3.0 Price: \$28	Brandt, Randy
May 92	3	Beagle Bros Apple II Product Line Handled Now By Quality Computers Distributor/Column: Beagle Bros Subject: support / software Notes: TimeOut, Platinum Paint, BeagleWrite will be sold by Quality Computers which will also handle all technical support / TimeOut Grammar adds built-in grammar checking to AppleWorks WP	
May 92	4	Quality Computers Distributor/Column: Quality Computers Key Terms: Joe Gleason, RAM-Up Subject: new products Notes: Signature GS (new C-Devs), new RAM expanders, ImageWriter printer buffer, Roger Coates	
May 92	4	Apple II Software: Opportunities for Apple II Users Distributor/Column: Apple Subject: newsletter Notes: offers many ideas for using Apple IIs, touches on using the IIe card on the Mac LC, and has an extensive listing of good Apple II software Price: free (call 1/800/776-2333)	
May 92	4	Used Apples Distributor/Column: Sun Remarketing Subject: computer Notes: \$250 for an Apple IIc with monitor / IIGS for \$349 (without monitor)	
May 92	4	Public Domain Library Catalog Distributor/Column: NAUG Subject: software Notes: lists more than 200 disks filled with templates, utility programs, and fonts available for AppleWorks and AppleWorks GS Price: \$5	

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May 92	5	Using The AppleWorks Database In The Classroom Distributor/Column: TI&IE News and Notes Subject: technique Notes: a couple of successful ideas to try in your classroom: short story data base and books data base	Anne Davis
May 92	6	spellchecker, grammar checker, AWGS instruction, AppleWorks for Spa Distributor/Column: Letters to the Editor Subject: tip Notes: AppleWorks 3.0 spellchecker, TimeOut Grammar, Introduction to AppleWorks GS (book), EuroWorks 3.0	Mrs. Olive Harrity
May 92	7 (	Some Helpful Suggestions In Using Reviews (Pegasus 50i revisited) Distributor/Column: ECON Technologies Subject: hard drive Notes: Dave shares his experiences in installing the Pegasus 50i hard drive	rb David Chesebrough
May 92	9	Word Processor Shortcuts Distributor/Column: Beginner's Startup Key Terms: Replace Subject: tip Notes: use <OA>-R to develop a shortcut way to enter information that will save you time and typing	by David Chesebrough
May 92	10	Creating Quick & Easy Sign-Up Forms Distributor/Column: Inside AppleWorks GS Subject: technique Notes: create a handy sign-up sheet or registration form with the AppleWorks GS spreadsheet / scrolling tip System: AppleWorks GS	David E. Chesebrough
May 92	15	Planning Effective Spreadsheet Templates Subject: technique Notes: avoid calculation pitfalls, planning layout, add design elements, use standard value settings for control, onscreen notes help	David E. Chesebrough
May 92	17	Companion PLUS Distributor/Column: Beagle Bros Subject: utility Notes: changes the way AppleWorks looks and acts and fixes some known bugs in AppleWorks 3.0	rb Woodrow S. Webster
May 92	20	AppleWorks 3.0 Date Shortcuts Distributor/Column: One Last Tip Key Terms: @, PD, PT Subject: tip Notes: shortcut ways to automatically entering the date	